

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
Tuesday, July 15, 2014

Chairman Dennis Berger called the regular board meeting to order at 6:29 p.m. Those present were: Chairman Dennis Berger, Vice-Chairman Mike Haeffner, Treasurer Matt Estes, Secretary Matt Herring, Member Debra Nowack, District Conservationist Melinda Barch, District Technician II Kory Hubbard, and District Specialist II Diana Mayfield.

The minutes of the June 3rd meeting were reviewed. Mike Haeffner made the motion to approve the minutes. Matt Estes seconded the motion. Motion carried 5-0.

The June Treasurer's Report was reviewed. Debra Nowack made a motion to approve the treasurer's reports. Mike Haeffner seconded the motion. The motion carried 5-0.

The Timesheets were reviewed. Matt Estes moved to approve the submitted timesheets. Mike Haeffner seconded the motion. The motion carried 5-0.

The quarterly report was presented. The equipment outstanding bills were discussed. It was mentioned that Osage county charges \$20 for every month the bill is outstanding versus our 1.5% interest charge. Chairman Dennis Berger suggested that this issue be addressed at the next meeting. Debra Nowack made a motion to approve the quarterly report as presented. Mike Haeffner seconded the motion. The motion carried 5-0.

Unfinished Business

- ❖ Kory Hubbard informed the Board that he drove by the Unnerstall CCPI project and it appears that there is still nothing going on out there. Melinda Barch indicated that she will be sending him a letter as he is supposed to have something going within a year and that time has passed. The Board was reminded that his termination date is September 1, 2014.
- ❖ The John Deere contract was reviewed with the changes requested by the Board. Mike Haeffner asked that the first notation of the \$600 fee for storage be removed and maintained in the subsequent statement along with the additional acreage allocation statement. Matt Estes moved to approve the contract with changes. Matt Herring seconded the motion. The motion carried 5-0.
- ❖ Dennis Berger briefed the board on the Technical Review Meeting that he attended. He expressed appreciation for the expertise of Doug Peterson, State Soil Health Conservationist. Dennis indicated that they were briefed on the changes presented by the new Farm Bill. He felt the meeting was well worth his time.

New Business

Dm: 07/28/14

- ❖ The Board reviewed the fund status and cost-share applications with Kory Hubbard. Diana Mayfield informed the Board of policy in regards to reseeding practices. She stated that we are allowed to do one reseeding within one year – a seed count must be performed, which Kory Hubbard has done. The Board stressed that the landowner ██████████ should be encouraged to get it seeded before the 3rd week in August. Mike Haeffner made a motion to approve all cost-share requests as presented. Matt Estes seconded the motion. The motion carried 5-0.

New Cooperators

- None

Contracts and Conservation Plans

- Vera Nicks, DSP-3.3, \$2,314.50, 062-15-0001, and Conservation Plan
- Roy/Lois Kinman Trust, N-472, \$2,495.25, 062-15-0002, and Conservation Plan
- Bock Family Trust, DSL-1 (Reseeding), \$2,267.03, 062-15-0003
- Bock Family Trust, DSL-1, \$2,018.21, 062-15-0004, and Conservation Plan
- Franklin J Huerner, DSP-3.4, \$3,255.00, 062-15-0005, and Conservation Plan
- Rhonda Winters/Glen Hollander, DSP-3.4, \$338.81, 062-15-0006, and Conservation Plan
- Joseph/Amy Cartwright, N-472, \$7,930.50, 062-15-0007, and Conservation Plan
- Patrick/Andrea Gant, DSP-3.4, \$1,091.09, 062-15-0008, and Conservation Plan
- Kevin/Vicky Huebner, DSP-3.3, \$2,543.13, 062-15-0009, and Conservation Plan
- Kevin/Vicky Huebner, N-472, \$6,074.25, 062-15-0010

Change Orders

- Stephen Unnerstall, SPC650, \$13,718.00, 062-14-0015 Approved by Dennis Berger, 06/12/14
- Aaron B. Coen, DSP-3.2, \$3,850.50, 062-14-0024 Approved by Dennis Berger, 06/12/14

Contract Payments

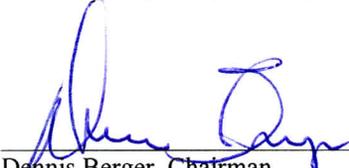
- Kleine Himmel Vineyards, DSP-3.1, \$4,709.25, 062-14-0032 Approved by Dennis Berger, 06/12-14
- Kenneth/Brenella Mehrhoff, DSP-3.2, \$6,944.50, 062-14-0026 Approved by Dennis Berger, 06/12/14
- Virgil Schmidt, DSP-3.2, \$3,213.00, 062-14-0036 Approved by Dennis Berger, 06/12/14
- Aaron B Coen, DSP-3.3, \$1,041.11, 062-14-0025 Approved by Debra Nowack, 06/12/14
- Gregory/Katherine Gerlemann, DSP-3.2, \$1,351.50, 062-14-0037 Approved by Debra Nowack, 06/12/14
- Gregory/Katherine Gerlemann, DSP-3.3, \$1,056.00, 062-14-0035 Approved by Debra Nowack, 06/12/14

Cancellations

- None
- ❖ The Board reviewed the FY 15 Annual Plan of Action, FY14 Annual Report w/Narrative, FY14 Equipment Inventory and the FY14 Financial Report. Mike Haeffner moved to approve the Annual Plan of Action, Equipment

- Inventory and the Financial Report as presented. Matt Herring seconded the motion. The motion carried 5-0.
- ❖ The Board began review of the FY15 Budget. Diana Mayfield presented the board with 3 possible scenarios. She reviewed the main expenses with the board and indicated that the changes in the three proposals lie within the personnel category. Debra Nowack moved that the Board go into closed session to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), which are otherwise protected from disclosure by law. Matt Estes seconded the motion. A roll call vote was taken. Dennis Berger – yes, Mike Haeffner – yes, Matt Estes – yes, Debra Nowack – yes, Matt Herring, yes. Melinda Barch was requested to stay. The Board returned to open session with a roll call vote. . Dennis Berger – yes, Mike Haeffner – yes, Matt Estes – yes, Debra Nowack – yes, Matt Herring, yes. Mike Haeffner made a motion to approve budget proposal number 2. Debra Nowack seconded the motion. The motion carried 5-0.
 - ❖ Dennis Berger, Mike Haeffner, Kory Hubbard, and Diana Mayfield will be attending the Area 5 meeting on July 17th.
 - ❖ Mike Haeffner moved to approve Kory Hubbard to attending the August 14th Cover Crop Workshop at Lincoln University and the August 22nd Soil Health Meeting here in Owensville. Dennis Berger will let the District Manager know if he will be able to attend as well. Matt Estes seconded the motion. The motion carried 5-0.
 - ❖ The purchase of the adjacent county plat books was discussed. Melinda Barch shared the Maries County Plat Book with the Board – it has very nice aerial photos as well as the plat. Matt Estes moved to purchase the plat books as part of the newsletter printing costs. Debra Nowack seconded the motion. Motion carried 5-0.
 - ❖ Matt Estes moved to approve the vacation request for Kory Hubbard for July 28-August 1, 2014. Debra Nowack seconded the motion. The motion carried 5-0.
 - ❖ The Board reviewed the DNR Memorandums and Letters
 - Memorandum 2014-020, Open Comment Periods to Cost-Share for Public Water Supply Meters and Service Lines and Extending Original Maintenance Life for Stream Buffer Practices
 - Memorandum 2014-021, Area Meetings
 - June 25, 2014 Allocation Letter
 - Memorandum 2015-001, State Average Cost-List
 - Memorandum 2015-002, Statewide Cover Crop Pilot Practice
 - July 11, 2014 E-Mail – Cost-share Budget Changes

- ❖ The Board reviewed the NRCS & District reports as submitted.
- ❖ The mail was reviewed.
 - Melinda Barch commented on JR Flores' letter in regards to boundary changes for the FOSAs within the State. They may possibly go to 4 or 5 county FOSAs. There will no longer be 1 or 2 county FOSAs.
- ❖ Dennis Berger entertained a motion to adjourn. Mike Haeffner so moved. Debra Nowack seconded the motion. All in favor. Meeting adjourned at 8:30 p.m.
- ❖ Next Regular Board Meeting is scheduled for Tuesday, August 2, 2014, at 6:30 p.m. at the USDA Service Center.



 Dennis Berger, Chairman 9-2-14
Date



 Matt Herring, Secretary 9-2-14
Date

Checking account #: MAIN
Dates: From 06/01/14 To 06/30/14

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN Beginning Checking Account Balance for: Jun \$14,454.19
Auto bal account #: 00-00-100

Bank ID: 081512407 Bank name: Community Bank
Acct #: 2001322 Phone: 573-437-4444

Checks

4850	06/03/14	JOHN DEERE PARTS	JOHNDEERE	\$51.54
4851	06/03/14	PRESCHOOL/GPDRILL	WALMARTS	\$50.87
4852	06/03/14	ALTERNATIVE AGRICULTURE F	LINCOLN	\$10.00
4853	06/03/14	WOMEN IN AG GRANT MONEY	MARIES	\$1,000.00
4854	06/03/14	GREAT PLAINS PARTS	BOCKTING	\$198.27
4856	06/03/14	MAYFIELD-PAYROLL 06/06/14	DIANA	\$864.51
7144855	06/03/14	MCHCP W/H PYMT	MCHCP	\$1,266.82
4855	06/06/14	HUBBARD-PAYROLL 06/06/14	KORY	\$953.63
4857	06/06/14	HERRING SUPV TRVL	MATTHERR	\$28.35
4858	06/06/14	HAEFFNER SUPV TRVL	MIKE	\$81.90
4859	06/06/14	NOWACK SUPV TRVL	DEBRA	\$23.10
4863	06/19/14	BERGER SUPV TRVL	DENNIS	\$58.28
4860	06/20/14	HOLD FOR FY 15 - STATE WI	SHELBYSWCD	\$140.00
4861	06/20/14	JOHN DEERE REPAIR	MILLER	\$141.25
4862	06/20/14	VOID CHECK ADDITIONAL MIL	KORY	\$115.50
4865	06/20/14	HUBBARD-PAYROLL 06/20/14	KORY	\$953.63
4866	06/20/14	MAYFIELD-PAYROLL 06/20/14	DIANA	\$864.51
4867	06/20/14	STATE TAX APR - JUN 2014	STATE TAX	\$365.00
4868	06/20/14	RETIREMENT APR - JUNE 201	RETIRE	\$675.00
4869	06/20/14	AFLAC PYMT	AFLAC	\$139.62
9414866	06/20/14	941 JUNE 2014	EFTPS	\$816.16
4876	06/26/14	JOHN DEERE ADDITIONAL MAI	MILLER	\$401.00
4864	06/30/14	ESTES-SUPV TRVL 4TH QTR	MATT	\$36.75
4870	06/30/14	KINMAN MAINTENANCE FILING	MARIES REC	\$27.00
4871	06/30/14	C/S MAINTENANCE FILING	RECORDER	\$324.00
4872	06/30/14	MESSAGE BOARD SIGN	CARROT-TOP	\$409.81
4873	06/30/14	HUBBARD-EMPTY TRVL	KORY	\$228.90
4874	06/30/14	MAYFIELD-EMPTY TRVL	DIANA	\$153.30
4875	06/30/14	4TH QTR POSTAGE	FSA	\$48.37
4877	06/30/14	DRILL/OFFICE SUPPLIES	WALMARTS	\$11.38
Total Checks				\$10,438.45

Deposits

CR060514	06/06/14	CASH RECEIPTS 06/05/14		(\$360.71)	Deposit
JD061014	06/20/14	JOHN DEERE DRILL RENTAL		(\$777.00)	Deposit
4860	06/30/14	VOID-HOLD FOR FY15	SHELBYSWCD	(\$140.00)	Deposit
4862	06/30/14	VOID-ADDITIONAL TESTING	KORY	(\$115.50)	Deposit
BI053114	06/30/14	BANK INTEREST 05/31/14		(\$2.85)	Deposit
DR061614	06/30/14	DRILL RECEIPTS/NEWS AD		(\$848.40)	Deposit
dr4905	06/30/14	FINAL FY14 RECEIPTS		(\$664.00)	Deposit
Total Deposits				(\$2,908.46)	

Total Deposits less Checks for the month: \$7,529.99

Ending Checkbook Balance: Jun \$6,924.20

By: DIANA
06/30/14 1:06pm

GASCONADE COUNTY SWCD
Treasurers Report

Checking account #: 110
Dates: From 06/01/14 To 06/30/14

Check/Dep-#	Date	Description	Payee	Amount
Checking account: 110			Beginning Checking Account Balance for: Jun	\$4,051.91
Auto bal account #: 00-00-110				
Bank ID: 081512407		Bank name: COMMUNITY BANK		
Acct #: 248584		Phone:		
Checks				
			Total Checks	\$0.00
Deposits				
SI050114	06/30/14	SAVINGS INTEREST 05/01/14		(\$1.05) Deposit
			Total Deposits	(\$1.05)
Total Deposits less Checks for the month:				(\$1.05)
Ending Checkbook Balance: Jun				<u>\$4,052.96</u>

By: DIANA
06/30/14 1:06pm

GASCONADE COUNTY SWCD
Treasurers Report

Checking account #: 130
Dates: From 06/01/14 To 06/30/14

Check/Dep-#	Date	Description	Payee	Amount
Checking account: 130			Beginning Checking Account Balance for: Jun	\$10,000.00
Auto bal account #: 00-00-130				
Bank ID:		Bank name: Community Bank of Owensville		
Acct #: 104503		Phone: 5734374444		
Checks				
			Total Checks	\$0.00
Deposits				
			Total Deposits	\$0.00
Total Deposits less Checks for the month:				\$0.00
Ending Checkbook Balance: Jun				<u>\$10,000.00</u>

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 05/26/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	12	13	14	15	16	17	18	19	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	04:30 PM			11:30 AM	
ANNUAL LEAVE	0:00	5:00	0:00	0:00	0:00	0:00	0:00	0:00	5:00
COMP TIME	0:00	3:00	0:00	0:00	0:00	0:00	0:00	0:00	3:00
WORK - ACCOUNTING	0:00	0:00	2:00	2:00	1:30	0:00	0:00	1:00	6:30
WORK - COOPERATIVE CONSERVATION PARTNERSHIP INITIATIVE	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:30
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	1:30	3:00	2:00	0:00	0:00	1:00	7:30
WORK - EQUIPMENT RENTAL	0:00	0:00	0:30	0:30	0:45	0:00	0:00	1:00	2:45
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	1:00	0:00	1:00	0:00	0:00	1:00	3:00
WORK - OFFICE ADMINISTRATION	0:00	0:00	3:00	1:00	2:00	0:00	0:00	1:00	7:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:45
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	0:30	2:30	1:00	0:00	0:00	0:00	4:00
Total	0:00	8:00	9:00	9:00	9:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 05/26/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	19	20	21	22	23	24	25	26	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM								
ADMINISTRATIVE LEAVE (PAID)	0:00	0:00	0:00	0:00	2:00	0:00	0:00	0:00	2:00
WORK - ACCOUNTING	1:00	5:00	0:00	1:00	0:00	0:00	0:00	0:00	7:00
WORK - COST-SHARE ADMINISTRATION	0:00	0:30	2:00	1:30	0:00	0:00	0:00	0:00	4:00
WORK - EQUIPMENT RENTAL	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:30
WORK - OFFICE ADMINISTRATION	2:00	3:00	5:00	2:30	6:30	0:00	0:00	0:00	19:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:30	1:30	0:00	0:00	0:00	0:00	2:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	1:00	0:30	1:00	2:30	0:30	0:00	0:00	0:00	5:30
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

ADMINISTRATIVE LEAVE (PAID) Memorial Day Early Out
 WORK - ACCOUNTING BUDGET, PAYROLL
 WORK - GENERAL LANDOWNER CONTACT Illig
 WORK - OFFICE ADMINISTRATION Annual Reports/Plan of Action, ITSD-computer issues
 WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES OMG, Equipment Wrksp planning
 WORK - USDA ADMINISTRATIVE ASSISTANCE filing, ACD, Fax2Mail, mailing, HEL, Huebner

Handwritten signature

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 05/26/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00
Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00
Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 117:15
Sick Leave Balance: 473:00

Compensation Time Balance: 3:02
Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature: *Diana Mayfield*
Board Member Signature: *Matthew E*

Date: 5/28/14
Date: 6-3-14

Matthew E
6-3-14

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/09/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	26	27	28	29	30	31	1	2	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	04:30 PM			11:30 AM	
HOLIDAY	0:00	8:00	0:00	0:00	0:00	0:00	0:00	0:00	8:00
WORK - ACCOUNTING	0:00	0:00	2:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - BOARD MEETING	0:00	0:00	2:00	1:30	0:00	0:00	0:00	0:45	4:15
WORK - COOPERATIVE CONSERVATION PARTNERSHIP INITIATIVE	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30	1:00
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	1:30	1:00	1:30	0:00	0:00	1:00	5:00
WORK - EQUIPMENT RENTAL	0:00	0:00	0:30	0:30	0:30	0:00	0:00	0:30	2:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:00	0:45	1:00	1:30	0:00	0:00	0:30	3:45
WORK - MEETINGS	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:00	0:45
WORK - OFFICE ADMINISTRATION	0:00	0:00	1:00	3:45	3:30	0:00	0:00	1:45	10:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:15	0:00	0:00	0:00	0:00	0:00	0:15
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	0:30	0:30	2:00	0:00	0:00	0:00	3:00
Total	0:00	8:00	9:00	9:00	9:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/09/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	2	3	4	5	6	7	8	9	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	08:15 PM	06:30 PM	04:30 PM	04:30 PM				
WORK - ACCOUNTING	0:00	0:00	1:00	1:00	1:00	0:00	0:00	0:00	3:00
WORK - BOARD MEETING	0:00	2:15	1:30	0:00	1:30	0:00	0:00	0:00	5:15
WORK - COOPERATIVE CONSERVATION PARTNERSHIP INITIATIVE	0:00	1:00	0:00	0:30	1:00	0:00	0:00	0:00	2:30
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:00	1:30	1:30	0:00	0:00	0:00	3:00
WORK - EQUIPMENT RENTAL	0:15	1:00	0:00	1:30	0:00	0:00	0:00	0:00	2:45
WORK - LANDOWNER PROGRAM AWARENESS	1:00	0:00	0:00	1:00	1:00	0:00	0:00	0:00	3:00
WORK - MEETINGS	0:00	0:00	7:00	0:00	0:00	0:00	0:00	0:00	7:00
WORK - OFFICE ADMINISTRATION	2:45	5:30	1:00	2:00	3:00	0:00	0:00	0:00	14:15
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:00	1:00	0:00	0:00	0:00	0:00	1:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	1:00	0:30	0:30	0:00	0:00	0:00	0:00	2:00
Total	4:00	10:45	11:00	9:00	9:00	0:00	0:00	0:00	43:45

HOLIDAY: Memorial Day
 WORK - ACCOUNTING: Payroll
 WORK - BOARD MEETING: Prep/Meeting 06/03/14
 WORK - COST-SHARE ADMINISTRATION: Huebner, Gerlemann, Horstmann, Mehrhoff
 WORK - LANDOWNER PROGRAM AWARENESS: KRULL
 WORK - MEETINGS: Commission meeting audio minutes

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/09/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00
Sick Leave Accrued: 4:00

Compensation Time Accrued: 5:37
Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 118:15
Sick Leave Balance: 477:00

Compensation Time Balance: 0:02
Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature:

Diana M. Mayfield Date: 06/10/14

Board Member Signature:

Marta L. [Signature] Date: 6-12-14

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/23/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	9	10	11	12	13	14	15	16	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		03:30 PM	04:30 PM	04:30 PM	12:00 PM			11:30 AM	
ANNUAL LEAVE	0:00	0:00	0:00	0:00	3:30	0:00	0:00	0:00	3:30
COMP TIME	0:00	1:00	0:00	0:00	4:30	0:00	0:00	0:00	5:30
WORK - ACCOUNTING	0:00	3:00	2:30	0:00	0:00	0:00	0:00	1:00	6:30
WORK - COST-SHARE ADMINISTRATION	0:00	2:00	0:00	4:45	0:00	0:00	0:00	3:00	9:45
WORK - EQUIPMENT RENTAL	0:00	1:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	1:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:00	0:45	1:00	0:00	0:00	0:00	1:00	2:45
WORK - OFFICE ADMINISTRATION	0:00	1:00	2:00	1:00	0:00	0:00	0:00	0:00	4:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	2:15	1:45	0:00	0:00	0:00	0:00	4:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	1:00	0:30	0:30	0:00	0:00	0:00	0:00	2:00
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/23/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	16	17	18	19	20	21	22	23	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM								
ANNUAL LEAVE	0:00	1:30	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - ACCOUNTING	0:00	0:00	0:00	0:30	6:00	0:00	0:00	0:00	6:30
WORK - COST-SHARE ADMINISTRATION	0:00	1:00	0:30	1:00	0:00	0:00	0:00	0:00	2:30
WORK - EQUIPMENT RENTAL	0:30	0:00	0:30	1:00	0:00	0:00	0:00	0:00	2:00
WORK - GENERAL LANDOWNER CONTACT	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
WORK - OFFICE ADMINISTRATION	2:30	1:15	1:00	2:00	2:00	0:00	0:00	0:00	8:45
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	4:00	5:00	2:30	0:00	0:00	0:00	0:00	11:30
WORK - TRAINING	0:00	0:00	1:00	1:00	0:00	0:00	0:00	0:00	2:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	1:00	0:45	1:00	1:00	1:00	0:00	0:00	0:00	4:45
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

WORK - ACCOUNTING Payroll, End of Year, Budget
 WORK - COST-SHARE ADMINISTRATION Schmidt, vendor forms, end of year
 WORK - EQUIPMENT RENTAL Zelch
 WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES WIA PLANNING, Equipment Planning, grant request
 WORK - TRAINING Mentoring
 WORK - USDA ADMINISTRATIVE ASSISTANCE EQIP Mailing

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/23/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 124:15

Compensation Time Balance: 5:40

Sick Leave Balance: 481:00

Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature:

Diana Mayfield

Date: 6/24/14

Board Member Signature:

Mark Lee

Date: 6-26-14

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 05/26/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	12	13	14	15	16	17	18	19	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	03:00 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM				
ANNUAL LEAVE	1:30	0:00	0:00	0:00	8:45	0:00	0:00	0:00	10:15
COMP TIME	0:00	0:00	0:00	9:00	0:15	0:00	0:00	0:00	9:15
DSP 3.2 - TECHNICAL	0:30	2:30	0:00	0:00	0:00	0:00	0:00	0:00	3:00
DSL-01 - TECHNICAL	0:00	0:30	2:30	0:00	0:00	0:00	0:00	0:00	3:00
WORK - EQUIPMENT RENTAL	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
WORK - GENERAL LANDOWNER CONTACT	0:30	1:00	2:30	0:00	0:00	0:00	0:00	0:00	4:00
WORK - OFFICE ADMINISTRATION	1:30	4:30	2:00	0:00	0:00	0:00	0:00	0:00	8:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	2:00	0:00	0:00	0:00	0:00	0:00	2:00
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 05/26/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	19	20	21	22	23	24	25	26	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	01:00 PM			12:00 PM	
ADMINISTRATIVE LEAVE (PAID)	0:00	0:00	0:00	0:00	2:00	0:00	0:00	0:00	2:00
HOLIDAY	0:00	0:00	0:00	0:00	0:00	0:00	0:00	5:00	5:00
DSP 3.2 - TECHNICAL	0:00	1:30	0:00	0:00	0:30	0:00	0:00	0:00	2:00
DSL-01 - TECHNICAL	0:00	0:00	1:30	0:45	0:00	0:00	0:00	0:00	2:15
DSP 3.1 - TECHNICAL	0:00	0:00	1:00	0:00	0:00	0:00	0:00	0:00	1:00
DWC-01 - TECHNICAL	0:00	0:00	0:00	1:15	1:00	0:00	0:00	0:00	2:15
WORK - EQUIPMENT RENTAL	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
WORK - GENERAL LANDOWNER CONTACT	0:00	1:00	1:00	1:00	0:30	0:00	0:00	0:00	3:30
WORK - OFFICE ADMINISTRATION	0:00	4:00	3:00	6:00	4:00	0:00	0:00	0:00	17:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	2:00	2:30	0:00	0:00	0:00	0:00	0:00	4:30
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

ADMINISTRATIVE LEAVE (PAID) Memorial Day
HOLIDAY Memorial Day
DSP 3.2 - TECHNICAL Schmidt, Huebner
DSL-01 - TECHNICAL Hollandsworth, Nelson, Kosark
DSP 3.1 - TECHNICAL Horstman
DWC-01 - TECHNICAL Miller
WORK - GENERAL LANDOWNER CONTACT Miller



HUBBARD, KORY D

Time Period Ending: 05/26/2014 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Earned This Pay Period:

Annual Leave Accrued: 4:00
Sick Leave Accrued: 4:00

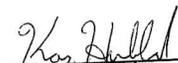
Compensation Time Accrued: 0:00
Hours Exceeding Work Schedule: 0:00

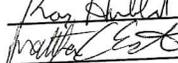
Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 105:45
Sick Leave Balance: 93:00

Compensation Time Balance: 9:16
Military Leave Balance: 0:00

Pay Rate: \$13.87

Employee Signature: 

Board Member Signature: 

Date: 5-30-14
Date: 6-3-14

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/09/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	26	27	28	29	30	31	1	2	
Start Time	12:30 PM	07:00 AM	08:30 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	06:00 PM	04:30 PM	04:30 PM				
HOLIDAY	4:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	4:00
DSP 3.2 - TECHNICAL	0:00	0:00	0:00	0:00	3:00	0:00	0:00	0:00	3:00
WORK - EQUIPMENT RENTAL	0:00	0:30	0:00	0:00	1:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	0:00	1:45	0:00	0:00	1:30	0:00	0:00	0:00	3:15
WORK - OFFICE ADMINISTRATION	0:00	6:00	0:00	0:00	3:30	0:00	0:00	0:00	9:30
WORK - TRAINING	0:00	0:00	9:00	9:00	0:00	0:00	0:00	0:00	18:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:00	0:45
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/09/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	2	3	4	5	6	7	8	9	
Start Time		07:00 AM	07:00 AM	07:00 AM	06:30 AM			07:00 AM	
Stop Time		08:15 PM	04:30 PM	04:30 PM	12:00 PM			12:00 PM	
ANNUAL LEAVE	0:00	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:45
DSP 3.2 - TECHNICAL	0:00	2:30	0:30	0:30	2:30	0:00	0:00	4:00	10:00
DSP 3.3 - TECHNICAL	0:00	0:00	0:00	2:30	0:00	0:00	0:00	0:00	2:30
DSP 3.4 - TECHNICAL	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
DSP 3.1 - TECHNICAL	0:00	1:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
C650 - TECHNICAL	0:00	0:00	4:00	0:00	0:00	0:00	0:00	0:00	4:00
N472 - TECHNICAL	0:00	0:00	0:00	1:30	0:00	0:00	0:00	0:00	1:30
WORK - BOARD MEETING	0:00	1:45	0:00	0:00	0:00	0:00	0:00	0:00	1:45
WORK - EQUIPMENT RENTAL	0:00	1:30	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:30	1:30	1:30	2:00	0:00	0:00	0:00	5:30
WORK - OFFICE ADMINISTRATION	0:00	3:30	3:00	2:30	1:00	0:00	0:00	1:00	11:00
Total	0:00	10:45	9:00	9:00	6:15	0:00	0:00	5:00	40:00

DSP 3.2 - TECHNICAL horstmann, Merhoff, Schmidt
 DSP 3.3 - TECHNICAL Huebner
 DSP 3.1 - TECHNICAL Horstmann
 C650 - TECHNICAL Unnerstall
 N472 - TECHNICAL Huebner
 WORK - TRAINING grassland

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 06/09/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00
Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00
Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 99:30
Sick Leave Balance: 97:00

Compensation Time Balance: 0:01
Military Leave Balance: 0:00

Pay Rate: \$13.87

Employee Signature: Kory Hubbard
Board Member Signature: [Signature]

Date: 6-9-14
Date: 6-19-14

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 06/23/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	9	10	11	12	13	14	15	16	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	04:30 PM	12:00 PM	04:30 PM	04:30 PM				
SICK LEAVE	0:00	0:00	4:00	0:00	0:00	0:00	0:00	0:00	4:00
DSP 3.2 - TECHNICAL	1:00	1:30	0:30	2:00	0:00	0:00	0:00	0:00	5:00
DSP 3.3 - TECHNICAL	0:45	1:00	0:30	2:00	0:00	0:00	0:00	0:00	4:15
DSP 3.1 - TECHNICAL	1:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
C650 - TECHNICAL	0:00	1:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00
N472 - TECHNICAL	0:00	2:00	1:00	4:30	1:00	0:00	0:00	0:00	8:30
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:45
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	1:00	0:30	1:30	0:00	0:00	0:00	3:00
WORK - OFFICE ADMINISTRATION	1:15	3:30	2:00	0:00	5:45	0:00	0:00	0:00	12:30
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

Board Member Initials: MLK Date: 6-26-14
Page 1 of 2

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 06/23/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	16	17	18	19	20	21	22	23	
Start Time		07:00 AM	10:30 AM	06:30 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	03:00 PM	01:30 PM	03:30 PM			12:00 PM	
ANNUAL LEAVE	0:00	0:00	3:30	2:00	1:00	0:00	0:00	0:00	6:30
DSP 3.3 - TECHNICAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:45	0:45
DSP 3.4 - TECHNICAL	0:00	4:30	0:00	0:00	3:30	0:00	0:00	2:45	10:45
N472 - TECHNICAL	0:00	1:30	0:00	0:00	1:30	0:00	0:00	0:00	3:00
WORK - OFFICE ADMINISTRATION	0:00	2:00	0:00	0:00	2:00	0:00	0:00	1:30	5:30
WORK - TRAINING	0:00	0:00	4:30	7:00	0:00	0:00	0:00	0:00	11:30
WORK - USDA TECHNICAL ASSISTANCE	0:00	1:00	0:00	0:00	1:00	0:00	0:00	0:00	2:00
Total	0:00	9:00	8:00	9:00	9:00	0:00	0:00	5:00	40:00

- DSP 3.2 - TECHNICAL Gerlemann
- DSP 3.3 - TECHNICAL Kinman, Coen
- DSP 3.4 - TECHNICAL Gant, winters
- DSP 3.1 - TECHNICAL Horstmann
- N472 - TECHNICAL Cartwright, Kinman

Earned This Pay Period:

Annual Leave Accrued: 4:00
Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00
Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 102:45
Sick Leave Balance: 101:00

Compensation Time Balance: 0:01
Military Leave Balance: 0:00

Pay Rate: \$13.87

Employee Signature: Kory Hubbard

Date: 6-24-14

Board Member Signature: [Signature]

Date: 6-26-14

FY 14 Budget

EXPENDITURE	PROPOSED	PERSONNEL GRANT-02	OTHER EXPENSES-03	ADMINISTRATIVE GRANT-04	INFO/ED GRANT-19	LOCAL FUNDS-01	YEAR TO DATE
INFO/ED							
ANNUAL MTG	\$ 1,500.00			\$ 1,500.00		\$ -	\$ 1,717.70
POSTER CONTEST	\$ 600.00			\$ 600.00		\$ -	\$ 547.93
NEWSLETTER	\$ 950.00			\$ 950.00		\$ -	\$ 1,025.02
FIELD EVENTS	\$ 1,200.00			\$ 200.00	\$ 1,000.00	\$ -	\$ 1,199.29
SPONSORSHIPS	\$ 400.00					\$ 400.00	\$ 124.48
DUES & SPONSORSHIP						\$ -	
MASWCD DUES	\$ 450.00					\$ 450.00	\$ 450.00
ELECTION EXPENSES						\$ -	
ELECTION	\$ -					\$ -	
OPERATING EXPENSES						\$ -	
OFFICE SUPPLIES	\$ 250.00			\$ 220.00		\$ 30.00	\$ 668.14
ADVERTIZING/PROMOTION	\$ 120.00					\$ 120.00	\$ 121.00
INSURANCE EXPENSES						\$ -	
MOPERM	\$ 450.00					\$ 450.00	\$ 450.00
EQUIPMENT	\$ 650.00					\$ 650.00	\$ 562.45
POSTAGE & MAILING						\$ -	
POSTAGE	\$ 200.00			\$ 30.00		\$ 170.00	\$ 268.64
ITEMS FOR SALE						\$ -	
FLAGS	\$ -					\$ -	
PLATS	\$ -					\$ -	\$ 30.00
SUPERVISOR EXPENSE						\$ -	
Supervisor Travel	\$ 2,000.00			\$ 2,000.00		\$ -	\$ 1,294.15
Board Meetings	\$ 50.00					\$ 50.00	\$ 70.48
OFFICE EQUIPMENT						\$ -	
EQUIPMENT						\$ -	
EQUIPMENT EXPENSE						\$ -	
John Deere Maintenance	\$ 1,500.00					\$ 1,500.00	\$ 1,001.00
Great Plains Maintenance	\$ -					\$ -	\$ -
John Deere Repair	\$ 5,000.00					\$ 5,000.00	\$ 1,953.82
Great Plains Repair	\$ 4,000.00					\$ 4,000.00	\$ 999.35
Equipment Maintenance	\$ 100.00					\$ 100.00	\$ 491.31
Bank Service Charge						\$ -	
TOTAL EXPENSES	\$ 19,420.00	\$ -		\$ 5,500.00	\$ 1,000.00	\$ 12,920.00	\$ 12,974.76
						\$ -	
PERSONNEL EXPENSES						\$ -	
MANAGEMENT GROSS	\$ 29,720.00	\$ 28,548.00				\$ 1,172.00	\$ 29,720.00
TECHNICAL GROSS	\$ 27,749.80	\$ 23,869.00				\$ 3,880.80	\$ 27,700.00
OTHER MANAGEMENT	\$ 3,447.52		\$ 3,425.00			\$ 22.52	\$ 3,561.72
OTHER TECHNICAL	\$ 3,807.49		\$ 2,865.00			\$ 942.49	\$ 3,644.12
Total Personnel	\$ 64,724.81	\$ 52,417.00	\$ 6,290.00	\$ -	\$ -	\$ 6,017.81	\$ 64,625.84
TOTAL ALL EXPENSES	\$ 84,144.81	\$ 52,417.00	\$ 6,290.00	\$ 5,500.00	\$ 1,000.00	\$ 18,937.81	\$ 77,600.60
INCOME							
PERSONNEL GRANT	\$ 52,417.00	\$ 52,417.00					\$ 52,417.00
OTHER EXPENSES	\$ 6,290.00		\$ 6,290.00				\$ 6,290.00
ADMINISTRATIVE GRANT	\$ 5,500.00			\$ 5,500.00			\$ 5,500.00
INFO/ED GRANT	\$ 1,000.00				\$ 1,000.00		\$ 1,000.00
COUNTY COMMISSION	\$ 2,250.00					\$ 2,250.00	\$ 2,250.00
DONATIONS (Field Days)	\$ 250.00					\$ 250.00	\$ 200.00
FLAGS	\$ 50.00					\$ 50.00	\$ 40.00
PLATS	\$ -					\$ -	\$ 44.00
ADVERTIZEMENT	\$ 150.00					\$ 150.00	\$ 87.50
CD INTEREST	\$ 60.19					\$ 60.19	\$ 60.30
CD/SAVINGS TRANSFER							
SAVINGS INTEREST	\$ 4.30					\$ 4.30	\$ 2.99
BANK INTEREST	\$ 50.00					\$ 50.00	\$ 31.14
EQUIPMENT RENT							
JOHN DEERE (base 750ac)	\$ 9,000.00					\$ 9,000.00	\$ 7,117.60
GREAT PLAINS (base 400 ac)	\$ 4,000.00					\$ 4,000.00	\$ 4,964.20
ROTOWIPER	\$ 50.00					\$ 50.00	\$ 50.00
ATV	\$ 100.00					\$ 100.00	\$ 60.00
BURN EQUIPMENT	\$ 10.00					\$ 10.00	\$ 10.00
REIMBURSEMENTS							\$ 44.83
TOTAL INCOME	\$ 81,181.49	\$ 52,417.00	\$ 6,290.00	\$ 5,500.00	\$ 1,000.00	\$ 15,974.49	\$ 80,169.56
LESS EXPENSES	\$ 2,963.32	\$ -	\$ -	\$ -	\$ -	\$ 2,963.32	\$ (2,568.96)
CASH IN THE BANK As of July 1, 2014						\$ 6,924.20	
CD VALUE						\$ 10,000.00	
SAVINGS ACCOUNT						\$ 4,052.96	
TOTAL						\$ 20,977.16	

Reporting period: 07/01/13 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: MAIN Asset & Liability Accounts

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
0-00-100	CHECKING - CASH IN BANK	\$5,013.77	\$102,620.37	(\$100,709.94)	\$6,924.20
00-00-110	COMMUNITY BANK SAVINGS- 248584	\$2,063.37	\$3,504.60	(\$1,515.01)	\$4,052.96
00-00-120	CD101910	\$13,376.30	\$60.30	(\$13,436.60)	\$0.00
00-00-130	CD104503	\$0.00	\$10,000.00	\$0.00	\$10,000.00
00-00-200	ACCOUNTS PAYABLE	\$0.00	\$3,383.45	(\$3,383.45)	\$0.00
00-00-220	FEDERAL WITHHOLDING	\$0.00	\$2,215.00	(\$2,215.00)	\$0.00
00-00-221	STATE WITHHOLDING	\$0.00	\$1,519.00	(\$1,519.00)	\$0.00
00-00-222	MEDICARE WITHHOLDING	\$0.00	\$786.09	(\$786.09)	\$0.00
00-00-223	SOCIAL SECURITY WITHHOLDING	\$0.00	\$3,360.94	(\$3,360.94)	\$0.00
00-00-224	AFLAC WITHHOLDING	\$0.00	\$2,233.65	(\$2,233.65)	\$0.00
00-00-225	MCHCP WITHHOLDINGS	\$0.00	\$1,185.43	(\$1,185.43)	\$0.00
00-00-230	DISTRICT PORTION SOCIAL SECURI	\$0.00	\$3,360.94	(\$3,360.94)	\$0.00
00-00-231	DISTRICT PORTION MEDICARE	\$0.00	\$786.92	(\$786.92)	\$0.00
00-00-233	DISTRICT PORTION HEALTH INSURA	\$0.00	\$351.36	(\$351.36)	\$0.00

Summary Page:

Beginning Balance:	\$20,453.44
Total Income:	\$0.00
Total Expenses:	\$0.00
Funds Remaining:	\$20,453.44

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$19,806.12)	\$0.00	\$0.00	(\$19,806.12)
01-00-400	INTEREST EARNED ON CHECKING	(\$22.95)	\$0.00	(\$8.19)	(\$31.14)
01-00-401	INTEREST ON CD	(\$45.41)	\$0.00	(\$14.89)	(\$60.30)
01-00-402	DONATIONS AND CONTRIBUTIONS	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$75.00)	\$0.00	(\$62.50)	(\$137.50)
01-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
01-00-406	DONATIONS FIELD DAYS	(\$200.00)	\$0.00	\$0.00	(\$200.00)
01-00-407	INTEREST EARNED ON SAVINGS	\$0.00	\$0.00	(\$2.99)	(\$2.99)
01-00-408	SAVINGS DEPOSITS	(\$1.94)	\$1.94	\$0.00	\$0.00
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$44.00)	\$0.00	\$0.00	(\$44.00)
01-00-416	SALE OF GOODS-FLAGS	(\$20.00)	\$0.00	(\$20.00)	(\$40.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$60.00)	\$0.00	\$0.00	(\$60.00)
01-00-431	ROTOWIPER RENTAL	(\$50.00)	\$0.00	\$0.00	(\$50.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$5,008.70)	\$0.00	(\$2,108.90)	(\$7,117.60)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$1,814.20)	\$0.00	(\$3,150.00)	(\$4,964.20)
01-00-435	BURN EQUIPMENT RENTAL	\$0.00	\$0.00	(\$10.00)	(\$10.00)
01-00-436	REIMBURSEMENTS	\$0.00	\$0.00	(\$44.83)	(\$44.83)
01-00-504	DISTRICT MANAGER RETIREMENT	\$0.00	\$58.50	\$0.00	\$58.50
01-00-515	MANAGERS GROSS SALARY - DIANA	\$996.00	\$180.00	(\$4.00)	\$1,172.00
01-00-518	TECHNICIAN SALARY - KORY	\$3,668.00	\$217.56	(\$54.56)	\$3,831.00
01-00-526	District Portion Dental -Techn	\$133.02	\$56.88	(\$14.22)	\$175.68
01-00-527	TECHNICIAN RETIREMENT	\$0.00	\$191.50	\$0.00	\$191.50
01-00-536	DISTRICT PORTION DENTAL INS MA	\$133.02	\$56.88	(\$14.22)	\$175.68
01-00-540	EMPLOYEE TRAVEL-MGMT	\$183.11	\$45.26	\$0.00	\$228.37
01-00-541	EMPLOYEE TRAVEL-TECH	\$89.60	\$90.68	\$0.00	\$180.28
01-00-545	SUPERVISOR TRAVEL	\$314.67	\$67.43	\$0.00	\$382.10
01-00-547	BOARD MEETINGS	\$39.41	\$0.00	\$0.00	\$39.41
01-00-556	PLAT BOOKS	\$30.00	\$0.00	\$0.00	\$30.00
01-00-631	DRILL INSURANCE	\$562.45	\$0.00	\$0.00	\$562.45
01-00-632	JOHN DEERE DRILL REPAIR	\$962.97	\$990.85	\$0.00	\$1,953.82
01-00-633	GREAT PLAINS DRILL REPAIR	\$201.00	\$798.35	\$0.00	\$999.35
01-00-635	JOHN DEERE MAINTENANCE	\$2,090.80	\$401.00	\$0.00	\$2,491.80
01-00-638	ROTOWIPER REPAIR	\$487.34	\$3.97	\$0.00	\$491.31
01-00-640	ADVERTISING AND PROMOTION	\$121.00	\$0.00	\$0.00	\$121.00
01-00-700	MASWCD DUES	\$450.00	\$0.00	\$0.00	\$450.00
01-00-800	OFFICE SUPPLIES	\$0.00	\$150.88	(\$19.66)	\$131.22
01-00-833	DEMONSTRATIONS/FIELD DAYS	\$313.10	\$0.00	\$0.00	\$313.10

Summary Page:

Beginning Balance:	(\$18,622.83)
Total Income:	(\$5,420.36)
Total Expenses:	\$3,203.08
Funds Remaining:	(\$20,840.11)

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 02 Management Services Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
2-01-425	STATE ALLOTMENT - MSG	(\$38,339.50)	\$0.00	(\$14,077.50)	(\$52,417.00)
02-01-515	MANAGER SALARY - DIANA	\$21,860.00	\$6,688.00	\$0.00	\$28,548.00
02-01-518	TECHNICIAN SALARY - KORY	\$17,396.00	\$6,473.00	\$0.00	\$23,869.00

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 02 Management Services Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	\$916.50
Total Income:	(\$14,077.50)
Total Expenses:	\$13,161.00
Funds Remaining:	\$0.00

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 03 Other Personnel Expenses

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
3-01-425	STATE ALLOTMENT - MSG	(\$4,600.50)	\$0.00	(\$1,689.50)	(\$6,290.00)
03-01-530	DISTRICT PORTION SOCIAL SECURI	\$1,296.37	\$456.03	(\$66.69)	\$1,685.71
03-01-531	DISTRICT PORTION MEDICARE - Ma	\$303.21	\$106.68	(\$15.60)	\$394.29
03-01-532	UNEMPLOYMENT TAX - Manager	\$30.42	\$19.12	\$0.00	\$49.54
03-01-535	WORKER'S COMPENSATION INSURANC	\$219.50	\$0.00	\$0.00	\$219.50
03-01-540	EMPLOYEE TRAVEL - Manager	\$445.08	\$108.04	\$0.00	\$553.12
03-01-542	EMPLOYEE TRAINING - Manager	\$192.01	\$5.00	\$0.00	\$197.01
03-01-550	DISTRICT PORTION SOCIAL SECURI	\$1,275.53	\$399.70	\$0.00	\$1,675.23
03-01-551	DISTRICT PORTION MEDICARE - Te	\$298.32	\$93.48	\$0.00	\$391.80
03-01-552	UNEMPLOYMENT TAX - Technician	\$34.82	\$19.38	\$0.00	\$54.20
03-01-553	EMPLOYEE TRAVEL - Technician	\$132.46	\$216.45	\$0.00	\$348.91
03-01-554	EMPLOYEE TRAINING - Technician	\$298.02	\$5.00	\$0.00	\$303.02
03-01-555	WORKER'S COMPENSATION INSURANC	\$323.50	\$0.00	\$0.00	\$323.50

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 03 Other Personnel Expenses

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	\$248.74
Total Income:	(\$1,689.50)
Total Expenses:	\$1,346.59
Funds Remaining:	(\$94.17)

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 04 Administrative Expenses Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
4-01-300	BEGINNING FUND BALANCE	(\$4.66)	\$0.00	\$0.00	(\$4.66)
04-01-425	STATE ALLOTMENT - ADMINISTRATI	(\$5,495.34)	\$0.00	\$0.00	(\$5,495.34)
04-01-545	SUPERVISOR TRAVEL	\$751.10	\$160.95	\$0.00	\$912.05
04-01-547	BOARD MEETINGS	\$31.07	\$0.00	\$0.00	\$31.07
04-01-710	LIABILITY INSURANCE	\$450.00	\$0.00	\$0.00	\$450.00
04-01-800	OFFICE SUPPLIES	\$254.86	\$323.13	(\$41.07)	\$536.92
04-01-815	POSTAGE	\$115.50	\$153.14	\$0.00	\$268.64
04-01-830	ANNUAL MEETING	\$1,701.46	\$16.24	\$0.00	\$1,717.70
04-01-831	POSTER CONTEST	\$398.52	\$30.96	\$0.00	\$429.48
04-01-832	NEWSLETTER EXPENSE	\$1,025.02	\$0.00	\$0.00	\$1,025.02
04-01-833	DEMONSTRATIONS/FIELD DAYS	\$112.97	\$16.15	\$0.00	\$129.12

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 04 Administrative Expenses Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	(\$659.50)
Total Income:	\$0.00
Total Expenses:	\$659.50
Funds Remaining:	\$0.00

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 07 Employee Health

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
7-01-300	Beginning Fund Balance - Emplo	(\$0.48)	\$0.00	\$0.00	(\$0.48)
07-01-425	State Allotment - Employee Ben	(\$12,896.52)	\$0.00	\$0.00	(\$12,896.52)
07-01-503	TECHNICIAN HEALTH PREMIUM	\$4,510.55	\$1,680.24	\$0.00	\$6,190.79
07-01-505	DISTRICT MANAGER HEALTH PREMIU	\$5,025.67	\$1,680.24	\$0.00	\$6,705.91

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 07 Employee Health

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	(\$3,360.78)
Total Income:	\$0.00
Total Expenses:	\$3,360.48
Funds Remaining:	(\$0.30)

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 08 Employee Retirement Benefit

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
8-01-300	Beginning Fund Balance - Emplo	(\$464.60)	\$0.00	\$0.00	(\$464.60)
08-01-425	State Allotment - Employee Ben	(\$1,452.90)	\$0.00	(\$703.50)	(\$2,156.40)
08-01-502	TECHNICIAN RETIREMENT	\$1,053.20	\$140.30	\$0.00	\$1,193.50
08-01-504	DISTRICT MANAGER RETIREMENT	\$1,142.80	\$284.70	\$0.00	\$1,427.50

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 08 Employee Retirement Benefit

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	\$278.50
Total Income:	(\$703.50)
Total Expenses:	\$425.00
Funds Remaining:	\$0.00

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No
Fund: 10 Reimbursement Expenses

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
0-01-300	BEGINNING BALANCE - 10	\$216.00	\$0.00	\$0.00	\$216.00
10-01-425	STATE ALLOTMENT -REIMBURSED EX	(\$1,336.05)	\$0.00	(\$81.40)	(\$1,417.45)
10-01-553	EMPLOYEE TRAVEL - Technician	\$81.40	\$0.00	\$0.00	\$81.40
10-01-795	SUPERVISOR TRNG CONFERENCE	\$1,120.05	\$0.00	\$0.00	\$1,120.05
10-01-799	MAINTENANCE AGREEMENTS	\$0.00	\$351.00	\$0.00	\$351.00

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No
Fund: 10 Reimbursement Expenses

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	\$81.40
Total Income:	(\$81.40)
Total Expenses:	\$351.00
Funds Remaining:	\$351.00

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 19 Information/Education Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
9-01-425	STATE ALLOTMENT - INFO/ED	(\$750.00)	\$0.00	(\$250.00)	(\$1,000.00)
19-01-831	POSTER CONTEST	\$118.45	\$0.00	\$0.00	\$118.45
19-01-832	DONATIONS	\$124.48	\$0.00	\$0.00	\$124.48
19-01-833	DEMONSTRATIONS/FIELD DAYS	\$757.07	\$0.00	\$0.00	\$757.07

Reporting period: 04/01/14 to 06/30/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 19 Information/Education Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
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Summary Page:

Beginning Balance:	\$250.00
Total Income:	(\$250.00)
Total Expenses:	\$0.00
Funds Remaining:	\$0.00



Gasconade County Soil and Water Conservation District
314 South Olive - Owensville, MO 65066 - Phone (573) 437-3478 - Fax (573) 437-4771

CONTRACT AGREEMENT

We, the Gasconade County Soil and Water Conservation District (GCSWCD), 314 South Olive Street, Owensville, MO 65066, enter into an agreement with Gary Miller (DBA Miller Repair), 2838 Hwy 19N, Owensville, MO, regarding the John Deere No-Till Drill as follows:

Gary Miller will house and maintain the John Deere Drill. This will include:

- Storage of the drill for an annual fee of \$600.
- General maintenance fees will be \$35.00 per hour. If welding is required, the fee will be \$45.00 per hour.
- Assist landowners in hook up and provide information as necessary.
- Scheduling use of the drill for landowners, including pick-up or drop-off and return times and tracking of acres planted.
- A monthly log sheet is to be provided to the district by the last Thursday in the month. If there is no activity, Gary Miller must let the district manager know. The district will provide this log sheet.
- Ensuring that the landowner has a signed a lease agreement, which is on file at the Gasconade County Soil and Water Conservation District office. An alphabetical listing will be provided on a regular basis.
- The Lessee and Gary Miller (or his representative) must fill out the rental form and inspect the drill whenever it goes out and comes back in. The original copy of this form must be returned to the district when the log sheet is submitted.
- Gary Miller will insure that the landowner transporting the drill on public roadways has a valid insurance card and is over 18 years of age. The insurance expiration date will be documented on the rental form.
- There will be no transfer of the drill between landowners unless pre-authorization is obtained from either the District Manager or Gary Miller. Verification of a lease agreement and valid insurance card, for all parties involved, must be obtained **before** pre-authorization can be given. Acreage amounts should be documented and submitted by all landowners involved in the transfer.
- Gary Miller will not be held liable once the drill leaves his property.

In return for these services, GCSWCD will compensate Gary Miller \$600 per year for storage. Any acres over 300 will be reimbursed at an additional \$2.00 per acre. Personal use of the drill will be free of charge and will be limited to personally owned acreage and documented on the official log sheet.

GCSWCD will handle all direct billing to landowners based on the report submitted by Gary Miller. This contract is effective as of the "Agreed Upon Date" and may be reviewed on an annual basis. Either party has the right to withdraw from this contract pending written notification - 30 days in advance.

AGREED UPON THIS 15th DAY OF July 2014

Representative,
SWCD Board of Supervisors

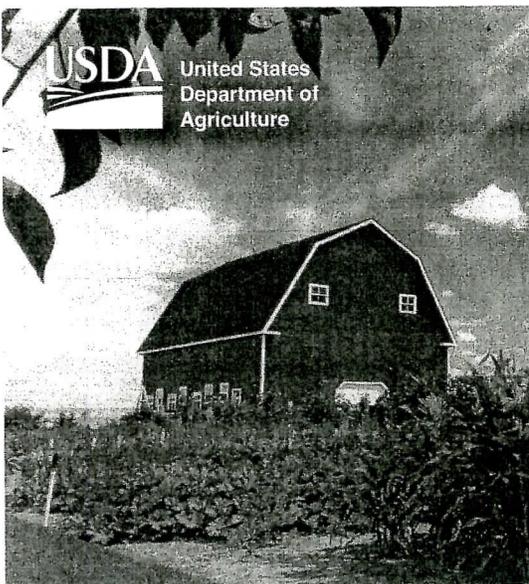
Representative
Gary Miller

An Equal Opportunity Provider and Employer

Conservation - Development - Self-Government



United States
Department of
Agriculture



Your guide to the new

Farm Bill

Conservation Programs

Below is a quick summary of changes made to conservation programs in the new Farm Bill, enacted on February 7, 2014. These programs are administered by USDA's Natural Resources Conservation Service. The new Farm Bill streamlines conservation programs that enable farmers, ranchers and forest landowners to get assistance.

To get started with NRCS, visit www.nrcs.usda.gov/GetStarted or visit your local USDA service center.

	Previous Farm Bill	vs.	New and Streamlined Farm Bill
Financial Assistance	Environmental Quality Incentives Program	}	Environmental Quality Incentives Program
	Wildlife Habitat Incentive Program		Conservation Stewardship Program
	Conservation Stewardship Program		Agricultural Management Assistance
	Agricultural Management Assistance		
Easements	Wetlands Reserve Program	}	Agricultural Conservation Easement Program
	Grassland Reserve Program		
	Farm and Ranch Lands Protection Program		
	Healthy Forests Reserve Program	}	Healthy Forests Reserve Program
Partnerships	Cooperative Conservation Partnership Initiative	}	Regional Conservation Partnership Program
	Agricultural Water Enhancement Program		
	Chesapeake Bay Watershed Initiative		
	Great Lakes Basin Program		
Other	Technical Service Providers	}	Technical Service Providers
	Conservation Innovation Grants		Conservation Innovation Grants
	Agriculture Conservation Experienced Services Program		Agriculture Conservation Experienced Services Program
	Voluntary Public Access and Habitat Incentive Program – administered by Farm Service Agency		Voluntary Public Access and Habitat Incentive Program
	Emergency Watershed Protection Program		Emergency Watershed Protection Program
	Small Watershed Rehabilitation Program		Small Watershed Rehabilitation Program

*EWP and Small Watershed Rehabilitation Program are not Farm Bill programs but are offered by NRCS; Small Watershed Rehabilitation Program was funded through the 2014 Farm Bill.

An equal opportunity provider and employer.

Fund Status (2014)

62 - GASCONADE SWCD
 314 SOUTH OLIVE
 OWENSVILLE, MO 65066
 (573)437-3478 EXT: 3

GM GRAZING MANAGEMENT						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
GRAZING MANAGEMENT 2014	\$62,952.00	\$58,864.59	\$4,087.41	\$57,181.59	\$5,770.41	\$0.00
Project Sub Total	\$62,952.00	\$58,864.59	\$4,087.41	\$57,181.59	\$5,770.41	\$0.00
NP NUTRIENT & PEST MANAGEMENT						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
NUTRIENT & PEST MANAGEME 2014	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
Project Sub Total	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
SA SENSITIVE AREAS						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SENSITIVE AREAS 2014	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
Project Sub Total	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
SGE SHEET AND RILL / GULLY EROSION						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SHEET AND RILL / GULLY E 2014	\$40,456.00	\$17,150.41	\$23,305.59	\$17,150.41	\$23,305.59	\$0.00
Project Sub Total	\$40,456.00	\$17,150.41	\$23,305.59	\$17,150.41	\$23,305.59	\$0.00
WE WOODLAND EROSION						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
WOODLAND EROSION 2014	\$33,000.00	\$13,812.39	\$19,187.61	\$13,812.39	\$19,187.61	\$0.00
Project Sub Total	\$33,000.00	\$13,812.39	\$19,187.61	\$13,812.39	\$19,187.61	\$0.00
Grand Totals	154,408.00	\$91,231.39	\$63,176.61	\$89,548.39	\$64,859.61	\$0.00

Final

5890

Fiscal Year = 2014, All Fund Codes, All Projects, Sort By Project

Fund Status (2015)

62 - GASCONADE SWCD
 314 SOUTH OLIVE
 OWENSVILLE, MO 65066
 (573)437-3478 EXT: 3

CC PILOT COVER CROP						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
PILOT COVER CROP 2015	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	\$0.00
Project Sub Total	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	\$0.00
GM GRAZING MANAGEMENT						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
GRAZING MANAGEMENT 2015	\$19,747.00	\$9,393.36	\$10,353.64	\$0.00	\$19,747.00	\$9,542.53
Project Sub Total	\$19,747.00	\$9,393.36	\$10,353.64	\$0.00	\$19,747.00	\$9,542.53
SA SENSITIVE AREAS						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SENSITIVE AREAS 2015	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
Project Sub Total	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
SGE SHEET AND RILL / GULLY EROSION						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SHEET AND RILL / GULLY E 2015	\$38,433.00	\$0.00	\$38,433.00	\$0.00	\$38,433.00	\$4,285.24
Project Sub Total	\$38,433.00	\$0.00	\$38,433.00	\$0.00	\$38,433.00	\$4,285.24
WE WOODLAND EROSION						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
WOODLAND EROSION 2015	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	\$16,500.00
Project Sub Total	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	\$16,500.00
Grand Totals	94,480.00	\$23,111.36	\$71,368.64	\$0.00	\$94,480.00	\$30,327.77

Fiscal Year = 2015, Sort By Project

2014 AREA MEETINGS

Introduction and Opening Comments

Area Director

Missouri Department of Natural Resources – Soil and Water Conservation Program

- Opening Comments from the Program Director
- Commission Update
- Plan for the Future Forum: Partnerships / Emerging Issues

Natural Resources Conservation Service Update

Missouri Department of Conservation Update

Missouri Department of Agriculture Update

Missouri Soil & Water Conservation District Employees Association Update

Missouri Association of Soil and Water Conservation Districts Area Update

Closing Comments

Additional Information:

A meal will be provided at all meetings.

Cover Crop Workshop

9 a.m. - 3 p.m. • Thursday, August 14th, 2014

- Presentations on cover crop production and management
- Cover crop management demonstration
- Cover crop research updates

Location:

George Washington Carver Farm
3804 Bald Hill Road, Jefferson City, Missouri 65101

Cost: \$15 per person. Lunch is included in the registration fee.

For more information or to register, contact Kristina Norris at (573) 681-6188 or NorrisK@LincolnU.edu



The Keys to Soil Health

You can unlock the secrets within the soil and improve crop yields by learning the key ingredients to managing soil at the

Soil Health Workshop

Owensville, MO

This workshop will give basic knowledge of how soil works and how management practices affect the services that soil provides. Knowing the secrets to your soil will help you determine the practices that best fit your farm and your management goals. Topics include:

- Integration of livestock and cover crops
- Rotational grazing effects on soil health
- Developing cover crop mixes and adjusting rotations to utilize cover crops
- Soil health testing benefits and procedures:
 - Bring two dried soil samples to analyze, 1 fence row and 1 field
- Cost to benefit ratios of management practices to improve soil health
- Farming to improve organic matter and soil water retention
- Improving crop nutrient availability through improvement of soil health

Brought to you by the University of Missouri Bradford Research Center



Sponsored by NRCS



Friday, August 22, 9 a.m. to 3 p.m.

VFW Hall

604 West Jefferson Ave., Owensville, MO

\$10 Registration for lunch and snacks, attendance free; Deadline: August 8, 2014

Make checks payable to "Soil Health Workshop"

Send to: Jill Staples, Soil Health Workshop, MU-BREC, 4968 Rangeline Rd.

Columbia, MO 65201

Questions: Contact Jill Staples; 573-239-2179 or staplesj@missouri.edu



Name: _____

Attending: _____

Address: _____

Phone number: _____

Owensville Workshop



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM 2014-020

DATE: June 17, 2014

TO: All Soil and Water Conservation Districts

FROM: ^{KIM} Ken Struempf, Section Chief
Soil and Water Conservation Program

SUBJECT: Open Comment Periods to Cost-Share for:
-Public Water Supply Meters and Service Lines
-Extending Original Maintenance Life for Stream Buffer Practices

The Soil and Water Districts Commission at their June 10, 2014 meeting initiated an open comment period for: 1.) providing cost-share for water meters and service lines for livestock watering when landowners are connecting to a public water supply system and, 2.) providing an additional out-of-production incentive to extend the original maintenance life of stream buffer practices. Program staff will collect and summarize the comments received and report back to the Commission during their August 8, 2014 meeting in Sedalia. The comment period will be from June 17 to July 25, 2014. All comments must be received no later than close of business on July 25, 2014. The Commission encourages districts to involve landowners in developing your responses to open comment opportunities.

Public Water Supply Meters and Service Lines

Background: The program currently provides cost share for wells, spring developments, and ponds to create a water source for livestock. The Commission would like to receive input from the districts on the feasibility of offering cost-share for Public Water Supply meters and service lines. Cost-share is currently provided for water sources through the DSP 3.1 Planned Grazing System Water Development, N391 Riparian Forest Buffer, and WQ10 Stream Protection practices. The Natural Resources Conservation Service (NRCS) does not have a standard and specification for public water supply meters and service lines, therefore NRCS staff cannot certify the completion of these projects. Soil and Water Conservation District Technician II staff will be required to certify these types of projects.

Information that would be helpful from districts during the comment period includes:

1. Costs associated with water meter installation and the per foot cost of service lines based on the public water supplies in your district, with supporting documentation for the cost figures provided.
2. Pros and cons of offering cost-share on these components.
3. Does your district support offering cost share for Water Meters and Service Lines?
4. Any other comments that the district wishes to share.

Extending Original Maintenance Life for Stream Buffer Practices

Background: The Soil and Water Conservation Program has implemented over 6,800 acres of stream buffers since 2004. Many of these buffers are nearing the end of their maintenance life and producers will have the option to return these areas back into production. The commission would like district input on the feasibility of providing the landowner an additional "Out of Production Incentive" to protect these buffers for an additional 10 years.

Information that would be helpful from districts during the comment period includes:

1. Will most of the landowners maintain the buffers past the practice maintenance life?
2. Estimate of the financial out-of-production incentive payment that will be required to maintain the buffers for an additional 10 years for the following practices:
 - a. WQ10 Stream Protection
 - b. N391 Riparian Forest Buffer
 - c. N393 Filter Strips
3. Pros and cons of offering additional incentives for buffer practices.
4. Does your district support offering an additional incentive to maintain these buffers?
5. Any other comments that the district wishes to share.

Thank you for your prompt response. Please email your comments to Alan Freeman alan.freeman@dnr.mo.gov by the close of business on **Friday, July 25, 2014**. If you have any questions, please contact your district coordinator. Thank you.

KS:mm



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM 2014-021

DATE: June 20, 2014
TO: All Soil and Water Conservation Districts
FROM: *cm* Colleen Meredith, Program Director
Soil and Water Conservation Program
SUBJECT: Area Meetings

It is time for the 2014 Area Meetings so mark your calendars for an upcoming meeting! A chart with details for each meeting is attached. Districts may choose to attend any meeting that best fits their schedule. The agenda includes information from multiple partners: the Soil and Water Districts Commission, the Natural Resources Conservation Service, University Extension, the Missouri Department of Agriculture, the Missouri Department of Conservation, the Missouri Department of Natural Resources Soil and Water Conservation Program, the Missouri Association of Soil and Water Conservation Districts (MASWCD), and the Missouri Soil and Water Conservation Districts Employees Association.

A presentation from the Plan for the Future - Partnerships and Emerging Issues Subcommittee will also be part of the meeting to gather input from the districts.

The MASWCD will hold elections in conjunction with all meetings. A meal will be provided at each meeting. To reserve spots for your district please e-mail Marisa Mitchell at marisa.mitchell@dnr.mo.gov by 5:00 p.m. on July 9, 2014. Upon receiving your RSVP, more information will be provided regarding maps, room locations, parking etc. If you have questions, please contact your district coordinator.

All SWCD's
June 20, 2014
Page Two

The conservation partners look forward to visiting with all the soil and water conservation districts. Your attendance is greatly appreciated! Thank you.

CM:mm

Enclosure

2014 Area Meetings

Date	MASWCD Area	Time	Location
July 14	7	4:00 p.m.	Bennett Spring State Park 26250 Hwy 64A Lebanon, MO
July 15	4	4:00 p.m.	State Fair Community College 3201 W 16 th Sedalia, MO
July 15	6	9:00 a.m.	Springfield Conservation Nature Center 4678 S. Lakehill Ave. Springfield, MO
July 16	1	9:00 a.m.	Remington Nature Center 1502 McArthur Drive St Joseph, MO
July 16	2	4:00 p.m.	North Central Missouri College - Barton Farm 96 Southeast 8 th Ave Trenton, MO
July 17	3	8:00 a.m.	Mark Twain Birthplace State Historic Site 37352 Shrine Road Florida, MO
July 17	5	4:30 p.m.	East Central College 1964 Prairie Dell Rd Union, MO
July 18	8	10:00 a.m.	Cape Girardeau Conservation Nature Center 2289 County Park Drive Cape Girardeau, MO



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DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

June 25, 2014

GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066

Dear Board Supervisors:

Enclosed is the district's fiscal year 2015 (FY15) District Assistance Allocation. The allocation includes all state funding for the operation of the district. Please refer to the *District Operations Manual*, Section VII Financial for state grant policies and eligible expenses. Please ensure all expenses from state funds comply with these guidelines.

Utilization of state funds for lodging expenses associated with work-related travel will only be allowed up to the federal per diem rates set for Missouri. Lodging per diem rate information is available at www.gsa.gov/portal/category/21287.

Any costs associated with mileage or meals relating to training and testing opportunities (including Tech II) provided by the Soil and Water Conservation Program or other entity will be required to be expended from 12% Other Personnel Grant.

District coordinators will be available to attend board meetings and answer questions regarding the district's allocation. If you have any questions, please contact your district coordinator. Thank you.

Sincerely,

SOIL AND WATER CONSERVATION PROGRAM

A handwritten signature in blue ink that reads 'Colette Weckenborg'.

Colette Weckenborg
Fiscal and Administrative Manager

CW:mm

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Gasconade SWCD	FY-15
	Allocation
Personnel Grant	\$57,658
"Other" Personnel Expenses	\$6,919
Administrative Grant	\$5,500
Info/Ed Grant	\$1,000
AgNPS SALT (nonpersonnel)	\$0
Rent and Utilities	\$0
Retirement	\$2,883
Health Insurance (July-December)	\$6,721
Total Allocation	\$80,680

			FY-15 Allocation
		Hourly	FY-15 Stipend
**Positions Funded		Wage	for Salary
			for "Other"
			Personnel Expenses
District Program Specialist II	full-time	\$13.85	\$28,808
Technician II	full-time	\$13.87	\$28,850
			\$57,658
			\$6,919

The amount shown in the "Hourly Wage" column is the maximum that will be allowed from state funds for the positions listed. If your district board decides to pay more than the amount shown, funds other than state funds must be used for this additional salary expense. If your district board decides to pay less than the amount shown, your district's allocation will be adjusted to reflect this change in salary.



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM 2015-001

DATE: July 10, 2014

TO: All Soil and Water Conservation Districts

FROM: *for* Colleen Meredith, ^{BW} Director
Soil and Water Conservation Program

SUBJECT: State Average Cost List

The new June 2014 Standardized State Average Component Cost List has been finalized and is attached for your reference. The list is also posted on the Natural Resources Conservation Service webpage (http://efotg.sc.egov.usda.gov/efotg_locator.aspx?map=US) in eFOTG > Section 1 > Economic Data.

There are two additional components for the State Average Cost List for Fiscal Year 2015. There are now multiple options for a submersible pump and well casing available for state cost-share practices. There are two options for the submersible pump component, one for less than or equal to one horsepower and one for greater than one horsepower. In addition, there are two water well casing components, one for plastic and one for steel. State average costs for components in MoSWIMS were updated during rollover.

As a reminder, the commission requires a cap on the county average cost for earthmoving components that is no more than 10 percent above the state average cost. For example, if the state average cost for an earthmoving component is \$1.00, the maximum amount that can be entered for that component is \$1.10. For earthmoving components, the *maximums* have been entered into MoSWIMS during rollover. Rather than default to the maximums, districts are encouraged to enter a county average cost for these components that accurately reflects local costs or use the state average cost for earthwork components.

If you have any questions on the information contained in this memorandum, please contact your district coordinator. Thank you.

CM:ab

Enclosure

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Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM 2015-002

DATE: July 14, 2014

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Program Director
Soil and Water Conservation Program

SUBJECT: Statewide Cover Crop Pilot Practice

The Soil and Water Districts Commission, at their June 10, 2014 meeting, approved modifications to and expansion of the current Cover Crop Pilot. Pilot projects are for the purpose of creating a trial period for testing, development and implementation of new cost-share practices appropriate for future soil and water conservation district resource needs. Pilot projects are conducted for a specified period of time and in a limited area. The Chariton County Soil and Water Conservation District (SWCD) has been implementing a cover crop pilot since 2012. The pilot project is being expanded so that each soil and water conservation district has the opportunity for landowners/operators to implement cover crops on a limited number of acres for fiscal year 2015 (FY15). Program staff worked with the Chariton SWCD and partners to adapt their pilot practice for statewide implementation. The practice will provide a \$30 per acre incentive for operators implementing cover crops under a required no-till system, with a 20 acre maximum per operator. A \$4,800 maximum allocation will be provided to each soil and water conservation district in FY15 for the cover crop practice.

The Commission approved funding of this pilot practice through reallocation of cost-share funds that were not obligated in the Nutrient and Pest Management Resource Concern for FY15. The N340 Cover Crops - Pilot Practice has been entered in MoSWIMS under a new resource concern called Pilot Cover Crop.

A copy of the N340 Cover Crop Pilot Practice policies and ranking sheet are attached to this memo. The Commission authorized an open comment period for suggested changes to the pilot practice to start December 1, 2014 and conclude May 1, 2015. The comments will be used to determine changes and additions for transitioning the practice to regular cost-share planned for fiscal year 2016 (FY16).

All SWCD
July 14, 2014
Page Two

Please keep in mind these questions while you are implementing this pilot practice in your district for feedback during the comment period:

1. How easy is it for landowners to implement the cover crop practice policies?
2. What are the pros and cons of offering a cover crop practice in your district?
3. What parts of the policy should be revised in the pilot practice if it is transitioned to a statewide practice?
4. How many landowners are expressing interest in implementing a cover crop practice?

Please contact your district coordinator if you have any questions. Thank you.

CM:mm

Enclosures

N340 Cover Crops- Pilot Practice

Purpose

Provide operators an incentive to encourage the adoption of cover crops for reducing soil erosion, improving water quality and soil health.

Applicability

Applies to no-till cropland acres where row crops are grown and a cover crop management system is not currently being implemented.

Erosion Requirements

Practice has no erosion requirements.

Specifications

The completed components of the practice must meet the NRCS Standards and Specifications for Conservation Crop Rotation (328), Residue and Tillage Management No-Till (329) and Cover Crop (340) contained in the Field Office Technical Guide.

Policies

1. Contracted acres must currently be in a minimum of a 2 species primary crop rotation.
2. Primary crop preceding and following the cover crop must have been planted using a no-till method on the contract acres. No-till is defined as per standard 329 for Residue and Tillage Management No-Till.
3. Only fall seeded cover crops are eligible.
4. Payment can be issued after no-till planting of the primary crop into the (terminated) cover crop or after May 25 if the primary crop has not yet been planted.
5. Cooperators must adopt cover crops in compliance with the **Cover Crop (340)** standard as part of this practice. In addition:
 - a. All cover crop mixes must include at least 25% cool-season annual grass or small grain component. (Caution should be taken when selecting Annual Ryegrass for a cover crop mix.)
 - b. Cover crops will be left undisturbed until just prior to the planting of the primary crop.
 - c. Cover crops **cannot** be grazed or mechanically harvested.
 - d. Fall seeded cover crops may be terminated:
 1. by frost,
 2. prior to production of viable seed,
 3. no more than two weeks prior to seeding the primary crop by chemical application, properly timed roller/crimper operations or flail mowers.
 - e. Tillage as a means of killing the cover crop is not an option.
 - f. N595 Pest Management cannot be used solely to terminate the cover crop.

6. Operators applying for annual cover crop funds will be prioritized by the district using a ranking sheet for cost-share funding. (See attached Cover Crop Pilot Practice Ranking Sheet). The SWCD can customize the ranking sheet for their specific needs in different areas by using the optional five questions developed by the district. Ranking sheet and seeding rates using AGRON 22 documentation must be scanned into MoSWIMS as supporting documentation.
7. ***Cost-share is authorized:***
 - a. For incentive payments for operators (including landowner-operators) who implement all required components of the Cover Crop Pilot practice.
8. ***Cost-share is not authorized for:***
 - a. Pasture or hay land

Maximum State Cost-Share

1. Operators participating in the Cover Crop Pilot practice will be eligible for an incentive payment of \$30/acre/year.
2. Cost-share assistance for this pilot practice shall not be approved for more than 20 acres per operator. Operators cannot sign up multiple landowners to elude the commission's limit. Operators currently or previously enrolled in a cover crop practice through a federal or other assistance program shall not be eligible for the pilot Cover Crop practice cost-share assistance.

Map Requirements

A map that displays the completed practice must be scanned and attached as "Map Document" in MoSWIMS prior to contract payment submission.

Technical Responsibilities

Technical staff has the responsibility for determining the need for the practice, for design of the practice based upon the minimum extent necessary, and to certify that the completed practice meets NRCS standards and specifications within commission policy.

Acres Served

Acreage planted in cover crops

Extent Installed

Acres

Maintenance Life

This practice is completed upon contract payment therefore the contract will not have a maintenance life.

Cover Crop Pilot Practice Ranking Sheet

Please answer the questions provided below in Section I and Section II regarding the production history within the field you wish to enroll in the cover crop practice and your future plans for implementing cover crops. Please circle the point value associated with each question. Provide a subtotal for Sections I and Section II (if applicable) along with a total for the entire sheet. Technicians are encouraged to complete this form with the landowner.

Section I: Required ranking questions (possible 100 points) – Completion of an on-site visit is recommended.

	Points
1. How many years have the acres to be enrolled been in continuous no-till?	
a. >5 years	10
b. 3-5 years	7
c. 1-3 years	4
d. <1 year	1
e. None	0
2. How many plant species are currently used in your cropping rotation?	
a. 3 or more species	10
b. 2 species	5
c. 1 species	0
3. Are the acres being enrolled considered highly erodible land?	
a. Yes	10
b. No	0
4. Has pre-installed soil loss of acres to be enrolled been controlled to "T"?	
a. Soil loss at $\leq T$ and gully erosion controlled	10
b. Gully erosion controlled, soil loss $> T$	5
c. No control of soil loss	0
5. Has a buffer practice been installed adjacent to the acres being enrolled?	
a. Yes - please list _____	10
b. No	0
6. Will you plant short season crop varieties to allow for cover crop implementation?	
a. Yes	10
b. No	0
7. Have you attended any field days or workshops for soil health and/or cover crops?	
a. Yes - please list _____	10
b. No	0

- 8. How many years of experience do you have implementing cover crops?
 - a. >5 years 0
 - b. 3-5 years 3
 - c. 1-3 years 6
 - d. None 10

- 9. How many plant species will you have in the cover crop mix?
 - a. 3 or more species 10
 - b. 2 species 6
 - c. 1 species 3

- 10. Do you have a current soil test and recommendations? (20 acre composite soil test)
 - a. Yes 10
 - b. No 0

Section I Subtotal: _____

Section II (optional): District ranking questions (possible 50 points) – Must be consistent with established policy.

- | | <u>Points</u> |
|-----------------------------|---------------|
| D1. _____
a.
b.
c. | |
| D2. _____
a.
b.
c. | |
| D3. _____
a.
b.
c. | |
| D4. _____
a.
b.
c. | |
| D5. _____
a.
b.
c. | |

Section II Subtotal: _____

Section I Subtotal: _____
Section II Subtotal: _____
TOTAL: _____

Mayfield, Diana

From: Mitchell, Marisa
Sent: Friday, July 11, 2014 10:36 AM
To: DNR.Soil and Water Conservation Districts staff
Cc: DNR.SWC Staff
Subject: Fiscal Year 2015 Cost-Share Allocations Update

On June 11, Governor Nixon vetoed several legislative bills recently passed by the General Assembly which contained sales tax loopholes and exemptions. If these bills were to become law, projections by Missouri's Office of Budget and Planning estimate the parks, soil and water sales tax would be reduced by \$108.5 million over the next decade. Due to this possibility, the department is not allocating the additional 10 percent of each district's cost-share allocation for fiscal year 2015 at this time. We will continue to monitor the situation and let you know of any further developments.

Thank You,

Colleen Meredith, Program Director

On behalf of
Soil & Water Conservation Program
Missouri Department of Natural Resources
573-751-4932

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District Manager Report
Diana Mayfield
June 2014

We completed all of the cost-share procedures for FY14. As of July 9th, we are still unable to enter into MoSWIMS to process the FY15 Allocations that we have ready.

I worked on completing the 2015 Budget Proposal and all of the End of the Year reports.

I drafted the July Newsletter and it was mailed on July 10th. Kory assisted me with the folding of the newsletters. I sent the newsletters to the State office for printing. I was informed that the cost was \$200 and to spend the money on supplies for the office. Not only were the pages printed, they were correlated and stapled and the first fold completed – SUCH SERVICE! We save \$92.42 (for printing alone) by sending them up to the state office, and they were sent up on the afternoon of July 3rd (4th of July Holiday weekend) and received on July 8th.

Kory and I did some repair work on the Rotowiper.

I attended the OMG WIA meeting and the River Relief Project Meeting with Jeff Barrows on July 2nd. The dates set to work with on the River Relief project are October 14th and 16th. I was unable to attend the SWC Commission meeting, as too much was going on.

I am serving as the coordinator for the 2014 Feds Feed Families Campaign.

June 2014 Activity Report

Horstmann – DSP-1 - GPS locating water well

Merhoff – DSP-3 Checkout

McGee – Technical advice on a spring development

Huebner – DSP-3 Checkout

Schmidt – DSP-3 Checkout

Gerlemann – DSP-3 – checkout

Bock – DSL-1 – Seed count

Coen – DSP-3 Checkout

Kinmann – Checkout

On June 18th and 19th I took the Grazing Certification Test offered in Jeff City. I am still waiting for the results. I also attended a River Relief planning meeting on July 2nd. Diana and I worked on repairing the rubber guard on the Rotowiper, and I replaced two seed tubes on the small seed box that had welds broken.

Thank you



Kory Hubbard

Gasconade County Technician



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**June 2014
NRCS Board Report**

During the month of June I attended the Maries and Osage County SWCD Board meetings. Braden Schmitz attended the Gasconade County Board meeting in my absence.

I attended the Mid America Grassland Evaluation Contest in Springfield. This year 26 FFA and 4H teams from Missouri, Arkansas, Indiana, Ohio and West Virginia attended the contest. Mt. Vernon FFA and Monroe County West Virginia 4H were first place winners in their respective divisions.

I attended a planning meeting for the OMG Agri Pride Women in Agriculture conference.

I attended a DC meeting at the Area Office.

NRCS staff has been writing conservation plans and contracts on the 15 Preapproved EQIP applications in the FOSA.

Megan Rudroff and Braden Schmitz spent two days doing field visits on FSA Compliance Reviews in Montgomery County.

Megan Rudroff went to some Soil Health training in Carroll, OH at the Dave Brandt farm.

Melinda L. Barch
District Conservationist

July 2, 2014

Dear Natural Resources Conservation Service Employees and Conservation Partners,

As you know, passage of the 2014 Farm Bill was much-anticipated and welcomed. The bill provides stability to the agricultural sector while also streamlining, expanding and solidifying natural resources programs. However, it also reflects Congress' desire to reduce the national budget deficit. The result is a leaner budget for NRCS and other agencies. The effects of that are being felt throughout the nation, but nowhere as much as in Missouri, where NRCS had a \$7 million budget deficit this year. Had it not been for an additional allotment of funds from our National Headquarters, Missouri NRCS would have run out of money to pay employees on July 1. The deficit was caused primarily because of fewer Farm Bill dollars, including funds that previously had been received to pay for technical assistance related to the Emergency Watershed Program.

To address the deficit moving forward, NHQ is requiring Missouri NRCS to implement a deficit-reduction plan, which means reducing discretionary spending such as staff numbers, office space, equipment, travel, etc.

I am committed to ensuring that the agency mission is met. I do not plan to close offices or furlough employees. So we must look at other ways to be more efficient. One way that we will do that in Missouri is by expanding our Field Office Service Areas (FOSAs). This is a concept that many other states have successfully adopted. In most cases, FOSAs will include four counties. There will no longer be one-county or two-county FOSAs in Missouri. I have been working with the Area Conservationists and the rest of my Leadership team to redraw FOSA boundaries. My goal is to have a map available in September that shows the new boundaries.

Once the FOSAs have been determined, current district conservationists (DCs) will be able to apply, on a competitive basis, for the new FOSA supervisor positions. Titles for those positions and titles for current DCs who are not selected as supervisors have not yet been determined. However, members of the latter group could see their duties changed to include service to all counties within the FOSA. They could also be asked, at times, to assist in other FOSAs or provide area-wide assistance. It is my intent to have all FOSAs realign no later than January 2015.

Please understand that there are no plans to displace any NRCS employees in Missouri. There will be **no** demotions. Duty stations will not change, unless it is voluntary on the part of the employee and is beneficial to the agency. Budget relief will be realized as attrition occurs.

I ask for your support as Missouri NRCS enters this new era of service. I want Missouri NRCS to operate within an environment in which we not only survive, but THRIVE!

Sincerely,
J.R. Flores
State Conservationist

What's in it for Me?

Working for a public entity can be stressful and time consuming. For many entity officials and employees, insurance and risk management is near the bottom of their list of priorities. The benefit and impact of insurance and risk management for the public entity can be observed through member contribution, loss ratios, and deductibles, but it may leave entity officials and employees asking "What's in it for Me?"

MOPERM coverage and risk management not only protects and serves the member entity, but also protects all elected officials, boards, employees, and authorized volunteers *while acting within their scope of duties.*

No one likes the thought of being named personally in a lawsuit and many think "that could never happen to me," but the reality is, it happens every day to everyday people. The good news is, **MOPERM** is here to help defend as long as the elected official, board member, employee, or authorized volunteer is *acting within his or her scope of duties for the member entity and there is no criminal activity involved.*

Risk management also plays a role in your job security. An entity does not want an employee that costs them more than the value they bring in. Employees that follow risk management recommendations are less likely to cause claims, and thereby improve their job security with the entity.

Insurance and risk management is a necessity in today's litigious society. **MOPERM** understands the complexities of public entities and has the coverages and services in place to not only protect the member entity itself, but also the people that make those services possible.

Justin Stringer

MOPERM Risk Specialist

Contact Information
Justin Stringer
MOPERM Risk Specialist
(888)389-8198 ext 116
justin.stringer@moperm.com

Employment Practices Liability Claims Increasing

Across the country, Employment Practices Liability claims are on the rise, and Missouri is no exception. Many times, proactive risk management steps can be taken in advance to prevent and/or minimize the effects of these claims. Listed below are some risk management tips for dealing with Employment Practices Liability:

- **Document, Document, Document.**

In any claim, the insurance adjustors, attorneys and/or court system try to recreate the claim, and the best way to properly recreate the claim is through proper documentation.

- **If you have policies, follow them.**

Having policies and procedures are very important, but following them is even more important.

- **If you do not follow a policy, document why you didn't.**

Not all situations allow for a policy to be followed, and in these situations, document the reason for not adhering to the policy. If you cannot document a good reason why, then you should follow the policy.

- **Conduct exit interviews for departing employees.**

It may not always be possible, but still a good idea to try. An exit interview offers an avenue for an ex-employee to give an honest evaluation of any potential problems.

- **List multiple avenues for reporting Employment Practices issues in the personnel handbook.**

Depending on the situation and who is involved, employees have the right to be able to file a complaint with an unbiased party and be treated fairly.

Claims Connection

Claim Situation #1:

A city owned road, located just inside of city limits, was known to have gravel and debris wash up from the ditch and deposit on the paved road during periods of heavy rainfall. The gravel would wash onto the road due primarily to poor road and ditch design. The city was aware of the issue, and had plans to look into the defective design.

Following two days of heavy rainfall, a man was riding his motorcycle down the road, hit a patch of gravel that had washed onto the road, and wrecked. The wreck resulted in a fatality, and the wife of the deceased filed suit against the city alleging the faulty road design was the main factor of the accident. After a two day trial, the jury awarded in favor of the plaintiff.

Total Cost: \$144,342

Lesson to Learn:

When a problem is made known to your entity, act in a timely manner. Also, be aware of areas that become hazards after certain events.

Claim Situation #2:

A public works employee had been employed by the city on a full time basis for a number of years. Recently, he was diagnosed with lung cancer. At this stage, he was still able to work with limitations. However, due to the limitations and the notion that it would not get better any time soon, the city cut back his hours and made him a part time employee. Since he was now considered a part time employee, he lost his health insurance with the city.

The employee filed a lawsuit against the city alleging Disability Discrimination, and prevailed.

Total Cost: \$29,707 (And the employee retained his full time position)

Lesson to Learn:

An employee cannot be discriminated against for a disability. When an employment practices issue arises, it is always a good idea to call the **MOPERM** Employment Practices Hotline, (888) 5MOPERM, or consult an attorney **BEFORE** taking action.

No One is Perfect

By providing real life claims examples, it is **MOPERM's** hope that we all can learn from the experience of other members. Not all claims are preventable, but it is **MOPERM's** goal to prevent as many as possible.

Frequent Summer Claims

(Data from 6/21/13 to 9/21/13)

Lawnmower Debris Claims:

Total: 23 Claims

Total Payout: \$12,013.55

Average Payout: \$522.33

Claims Range: \$0 to \$4,041.82

Lesson to Learn: Make sure mowing debris is directed safely.



Preventing claims and protecting the solvency of the pool is the ultimate goal of Risk Management. The more successful we are in preventing claims, the higher the probability of **MOPERM** being able to offer member refunds!

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted July 9, 2014, 3:00 p.m.

AGENDA

USDA Service Center, 314 S. Olive, Owensville

Tuesday, July 15, 2014, 6:30 pm

- Open Meeting –Chairman
- Review June Minutes of the Board Meeting – Secretary
- June Financial Review
 - Treasurer’s Report
 - Time Sheets
 - Quarterly Report

Unfinished Business

- CCPI Update
- John Deere Drill Contract
- NRCS Technical Review – Dennis Berger

New Business

- Cost-Share –
 - Fund Status
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Kleine Himmel Vineyards ¹		DSP-3.1	Payment	062-14-0032
Kenneth/Brenella Mehrhoff ¹		DSP-3.2	Payment	062-14-0026
Virgil Schmidt ¹		DSP-3.2	Payment	062-14-0036
Stephen Unnerstall ¹		SPC650	Change Order FY15	062-14-0015
Aaron B Coen ¹		DSP-3.2	Change Order FY15	062-14-0024
Aaron B Coen ²		DSP-3.3	Payment	062-14-0025
Greg/Kate Gerlemann ²		DSP-3.2	Payment	062-14-0037
Greg/Kate Gerlemann ²		DSP-3.3	Payment	062-14-0035
Vera Nicks	C/S	DSP-3.3	Contract	062-15-0001
Roy/Lois Kinman Trust		N-472	Contract	062-15-0002
Roy/Lois Kinman Trust		DSP-3.3	Payment	062-14-0038
Bock Family Trust		DSL-1(Reseeding)	Contract	062-15-0003
Bock Family Trust	C/S	DSL-1	Contract	062-15-0004
Franklin Huerner	C/S	DSP-3.4	Contract	062-15-0005
Rhonda Winters/Glen Hollander	C/S	DSP-3.4	Contract	062-15-0006
Joseph/Amy Cartwright	C/S	N-472	Contract	062-15-0007
Patrick/Andrea Gant	C/S	DSP-3.4	Contract	062-15-0008
Kevin/Vicky Huebner	C/S	DSP-3.3	Contract	062-15-0009
Kevin/Vicky Huebner	C/S	N-472	Contract	062-15-0010

¹Approved by Dennis Berger, 06/12/14

²Approved by Debra Nowack, 06/12/14

- Annual Plan of Action
 - Budget Approval
 - Equipment Inventory Report Approval
 - Annual Plan of Action Approval
 - Annual Report and Narrative Approval
 - FY 14 Financial Report Approval
- Area Meeting – July 17th in Union, MO
- Cover Crop Workshop – August 14, 2014
- Soil Health Workshop – August 22, 2014
- Adjacent county plat books
 - Maries County - \$30
 - Phelps County - \$25
 - Crawford County - \$30

- Kory Hubbard Vacation Request – July 28 – August 1
- DNR Memorandums and Letters
 - Memorandum 2014-020, Open Comment Periods to Cost-Share for: Public Water Supply Meters and Service Lines and Extending Original Maintenance Life for Stream Buffer Practices
 - Memorandum 2014-021, Area Meetings
 - Jun 25, 2014 Allocation Letter
 - Memorandum 2015-001, State Average Cost-List
 - Memorandum 2015-002, Statewide Cover Crop Pilot Practice
 - July 11, 2014 E-Mail – Cost-share Budget changes
- Additional New Business
 - Cost-share Additional Allocation withdrawn
- NRCS and District Reports
- Mail
 - NRCS July 2, 2014 Letter from JR Flores
 - MOPERM – Risk Management
- Calendar of Events –
 - July 17, Area 5 Meeting – Union, MO
 - July 18 – 26, Diana Mayfield on Vacation
 - July 22, NRCS out of office
 - July 28-August 1, Kory Hubbard on Vacation
- Adjourn. Next meeting scheduled for Tuesday, **August 5, 2014, at the USDA Service Center, 6:30 p.m.**

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.