

Minutes of the  
Gasconade County Soil and Water Conservation District  
Regular Board Meeting – USDA Service Center  
Tuesday, June 3, 2014

Chairman Dennis Berger called the regular board meeting to order at 6:30 p.m. Those present were: Chairman Dennis Berger, Vice-Chairman Mike Haeffner, Treasurer Debra Nowack, Member Matt Estes, Soil Conservationist Braden Schmitz, District Technician II Kory Hubbard, and District Specialist II Diana Mayfield.

Secretary Matt Herring and District Conservationist Melinda Barch were absent.

Northern County Commissioner Larry Miskel and DNR District Coordinator Patty Chapman were present.

The minutes of the May 6th meeting were reviewed. Mike Haeffner made the motion to approve the minutes. Debra Nowack seconded the motion. Motion carried 4-0.

The May Treasurer's Report and time sheets were reviewed. Mike Haeffner made a motion to approve the treasurer's reports and time sheets. Debra Nowack seconded the motion. The motion carried 4-0.

#### **Unfinished Business**

❖ Braden Schmitz, Kory Hubbard, and Diana Mayfield briefed the Board on the current CCPI Project. Diana Mayfield reminded the board of the circumstances surrounding the current Streambank cost-share contract for \$13,718.00. Mr. Unnerstall has not been able to start the practice but is looking to do so now. There is a scheduled engineering conference with him tomorrow at 10 a.m. DNR has provided guidance that the project may be rolled over even if the landowner does not start the practice due to the workload that would be required to make a new application. The commission did not put a Fiscal Year requirement on the project so it may be rolled. It was re-iterated that we will be unable to receive any supplemental allocations in the Sensitive Area Resource Concern again next year if we roll this project over. Last year, we had no one interested in doing a project in this resource concern. FY 15 has three landowners (4 projects) interested in possible projects. We will be unable to service any of them, if this project rolls over. Diana Mayfield indicated that she felt we would set ourselves up for liable if we do not allow him to roll over - based on DNR guidance, which the landowner has in hand. Chairman Dennis Berger will be attending the engineering meeting with staff tomorrow and will be encouraging a June 11<sup>th</sup> deadline for completion of the project. Mike Haeffner moved that if the landowner is unable to complete the said practice by the June 11<sup>th</sup> deadline, the project will be rolled over into FY 15 with a termination date of September 1<sup>st</sup>. At this time, the project must be completed. Matt

Estes seconded the motion. The motion carried 4-0. Dennis Berger will inform the landowner of these dates.

- ❖ The Women in Ag Conferences were reviewed. The local project will be held on September 11<sup>th</sup> at the White Mule Winery during the evening hours. Diana Mayfield and Debra Nowack also indicated that they would like to attend the State WIA Conference in Hannibal, MO, on September 15 – 17. Mike Haeffner moved that the Board bear the expense to send Debra and Diana to the conference. Matt Estes seconded the motion. The motion carried 3-0 with Debra Nowack abstaining.
- ❖ The Equipment Workshop is scheduled for September 19<sup>th</sup> at the Steve Hobein (or Virgil Schmidt) farm around 4 p.m. Diana Mayfield reviewed the list of equipment vendors that should be invited. She indicated that MFA Agri Services has committed to providing a fencing demonstration with the latest equipment options. She also indicated that staff would like to do a wagon tour to view the grazing system that has been installed. Mr. Hobein has installed a solar powered pump system through cost-share. Dennis Berger indicated that Henry Rentz should also be invited as a possible vendor.
- ❖ The Board reviewed the information from Maries County on how they prepare their plat book. A discussion was made in regards to the errors that are found in our local publication and how difficult it is to read the roads. A reference to the Franklin County book was made showing how user friendly their book is. Larry Miskel said that he would like to discuss this issue with Mr. Dopuch and suggest looking into something similar to the Franklin County Publication.
- ❖ Dennis Berger will be attending the NRCS Technical Review meeting on June 17<sup>th</sup> at the Bradford Farm in Columbia.

#### **New Business**

- ❖ The Board reviewed the fund status and cost-share applications. Matt Estes made a motion to approve all cost-share requests as presented. Mike Haeffner seconded the motion. The motion carried 4-0.

#### **New Cooperators**

- None

#### **Contracts and Conservation Plans**

- None

#### **Change Orders**

- None

#### **Contract Payments**

- Ronnie Hollandsworth, DSL-1, \$2,313.21, 062-14-0022<sup>1</sup>Approved by Matt Estes, 05/15/14
- Kevin & Vicky Huebner, DSP-3.2, \$10,000.00, 06214-0020<sup>2</sup>Approved by Dennis Berger, 06/02/14

#### **Cancellations**

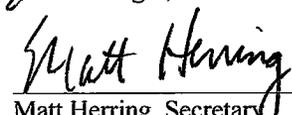
- None

- ❖ The Board reviewed the draft FY15 budget. Diana Mayfield asked for direction on the following.

- Flag purchase – Matt Estes recommended holding off on purchase at this time. If need is expressed farther down the road, it may be addressed then.
- A couple of items were presented for the FY15 Annual Meeting – Stylus Highlighter/Pens and 12 pack coolers. Mike Haeffner made a motion to approve these items and Matt Estes seconded the motion. The motion carried 4-0.
- Donation amounts were discussed for the upcoming FY15. Mike Haeffner would like to see the local schools participating in the Envirothon. Diana Mayfield indicated that staff have been talking about meeting with the Science classes to encourage participation. Larry Miskel indicated that in the Hermann area the Administration should be contacted to encourage the Science Departments to participate. He indicated that he would be willing to do some contacting with some provided literature. Patty Chapman will see what kind of literature she can obtain through DNR. Mike Haeffner made the following motion for donation amounts. Matt Estes seconded the motion. The motion carried 4-0.
  - Local WIA - \$200
  - Envirothon (Regional, State, National) - \$100.00
  - State & Mid-America Grassland - \$50 each
- Salary proposals were reviewed.
- Dennis Berger suggested that the Board review the budget proposals and re-addressed at the July 15<sup>th</sup> meeting.
- ❖ The draft Annual Plan of Action was presented for Board Review. Many of the proposed info/ed activities were reviewed. Melinda Barch had indicated that she would like a FOSA Soil Health Meeting added. Final action will be taken at the July 15<sup>th</sup> meeting.
- ❖ Diana Mayfield's vacation request for July 17 – 26 was noted.
- ❖ The Board reviewed the following Memorandums.
  - Memorandum 2014-018, Cooperative Procurement Program. Application has been submitted and received; however, the Laser toner is basically the same price with no shipping costs at our current outlet and the Procurement Program does not offer the new DNR color printer ink. It is possible that something else might come available in the future.
  - Memorandum 2014-019, Component Cost Data Entry into NRCS Actual Cost Database. Diana Mayfield indicated that this procedure is kept up to date throughout the year.
- ❖ Dennis Berger mentioned that the John Deere Drill was used by Jerry & Kyle Lairmore for the purpose

of establishing a food plot for the Special Needs Hunting program that they sponsor on their farm. He entertained a motion to donate the use of the drill for this special project. Debra Nowack moved to waive the drill rental. Mike Haeffner seconded the motion. The motion carried 4-0.

- ❖ Dennis Berger presented the Board with the current contract agreement with Miller Repair in regards to the John Deere Rental. He felt that the agreement should be updated on a yearly basis; provide a provision for each party to back out of the agreement with a written notice 30 days prior, and a clarification on the personal acreage that is being allowed. Mike Haeffner moved that the District Manager make the above recommended changes and present it to the Board at the July 15<sup>th</sup> meeting for consideration.
- ❖ The Board reviewed the NRCS & District reports as submitted.
- ❖ Diana Mayfield briefed the Board on the items that were addressed at the SWC Commission Teleconference. She indicated that there may be a statewide Cover Crop Pilot project, where all counties may get a few acres to address with cost-share funds. She told them of the test plot for cover crops that Callaway County SWCD would be establishing a lease agreement for. She indicated that she would like to attend the Commission Meeting on June 10<sup>th</sup>, if possible. It is easier to stay focused at the meeting. There was no objection to her attending.
- ❖ The mail was reviewed.
- ❖ Dennis Berger entertained a motion to adjourn. Mike Haeffner so moved. Matt Estes seconded the motion. All in favor. Meeting adjourned at 8:00 p.m.
- ❖ Next Regular Board Meeting is scheduled for Tuesday, July 15, 2014, at 6:30 p.m. at the USDA Service Center.

	7-15-14
Dennis Berger, Chairman	Date
	7-15-14
Matt Herring, Secretary	Date

Checking account #: MAIN  
Dates: From 05/01/14 To 05/31/14

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Check/Dep-#      Date      Description      Payee      Amount  
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Checking account: MAIN      Beginning Checking Account Balance for: May      \$18,583.86  
Auto bal account #: 00-00-100

Bank ID: 081512407      Bank name: Community Bank  
Acct #: 2001322      Phone: 573-437-4444

**Checks**

4842	05/09/14	HUBBARD, PAYROLL 05/09/14	KORY	\$952.15
4843	05/09/14	MAYFIELD-PAYROLL 05/09/14	DIANA	\$864.51
5144843	05/09/14	MCHCP W/H PYMT	MCHCP	\$1,266.82
4844	05/15/14	GREAT PLAINS/JOHN DEERE	MILLER	\$661.00
4845	05/15/14	JOHN DEERE REPAIR	MILLER	\$295.00
4846	05/15/14	GP DRILL HOSES	PLATINUM	\$41.42
4847	05/23/14	HUBBARD-PAYROLL 05/23/14	KORY	\$953.63
4848	05/23/14	MAYFIELD-PAYROLL 05/23/14	DIANA	\$864.51
4849	05/23/14	DIANA'S AFLAC W/H PYMT	AFLAC	\$139.62
9414848	05/23/14	941 - MAY 2014	EFTPS	\$815.92
			Total Checks	\$6,854.58

**Deposits**

dr050514	05/05/14	DRILL RECEIPTS	(\$631.00)	Deposit
BI043014	05/07/14	BANK INTEREST 04/30/14	(\$2.91)	Deposit
CR051914	05/19/14	Cash Receipts	(\$635.00)	Deposit
		Total Deposits	(\$1,268.91)	

Total Deposits less Checks for the month: \$5,585.67

Ending Checkbook Balance: May \$12,998.19

Checking account #: 110  
Dates: From 05/01/14 To 05/31/14

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Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110	Beginning Checking Account Balance for: May	\$4,051.91
Auto bal account #: 00-00-110		

Bank ID: 081512407	Bank name: COMMUNITY BANK
Acct #: 248584	Phone:

**Checks**

Total Checks \$0.00

**Deposits**

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: May \$4,051.91

Checking account #: 130  
Dates: From 05/01/14 To 05/31/14

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Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 130	Beginning Checking Account Balance for: May	\$10,000.00
Auto bal account #: 00-00-130		

Bank ID:	Bank name: Community Bank of Owensville
Acct #: 104503	Phone: 5734374444

**Checks**

Total Checks \$0.00

**Deposits**

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: May \$10,000.00

Reporting period: 05/01/14 to 05/31/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$19,806.12)	\$0.00	\$0.00	(\$19,806.12)
01-00-400	INTEREST EARNED ON CHECKING	(\$25.38)	\$0.00	(\$2.91)	(\$28.29)
01-00-401	INTEREST ON CD	(\$60.30)	\$0.00	\$0.00	(\$60.30)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$75.00)	\$0.00	\$0.00	(\$75.00)
01-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
01-00-406	DONATIONS FIELD DAYS	(\$200.00)	\$0.00	\$0.00	(\$200.00)
01-00-407	INTEREST EARNED ON SAVINGS	\$0.00	\$0.00	(\$1.94)	(\$1.94)
01-00-408	SAVINGS DEPOSITS	(\$1.94)	\$1.94	\$0.00	\$0.00
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$44.00)	\$0.00	\$0.00	(\$44.00)
01-00-416	SALE OF GOODS-FLAGS	(\$20.00)	\$0.00	(\$20.00)	(\$40.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$60.00)	\$0.00	\$0.00	(\$60.00)
01-00-431	ROTOWIPER RENTAL	(\$50.00)	\$0.00	\$0.00	(\$50.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$5,154.70)	\$0.00	\$0.00	(\$5,154.70)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$2,655.20)	\$0.00	(\$1,246.00)	(\$3,901.20)
01-00-435	BURN EQUIPMENT RENTAL	(\$10.00)	\$0.00	\$0.00	(\$10.00)
01-00-436	REIMBURSEMENTS	(\$27.12)	\$0.00	\$0.00	(\$27.12)
01-00-515	MANAGERS GROSS SALARY - DIANA	\$1,068.00	\$72.00	\$0.00	\$1,140.00
01-00-518	TECHNICIAN SALARY - KORY	\$3,885.56	\$0.00	\$0.00	\$3,885.56
01-00-526	District Portion Dental -Techn	\$147.24	\$28.44	\$0.00	\$175.68
01-00-536	DISTRICT PORTION DENTAL INS MA	\$147.24	\$28.44	\$0.00	\$175.68
01-00-540	EMPLOYEE TRAVEL-MGMT	\$183.11	\$0.00	\$0.00	\$183.11
01-00-541	EMPLOYEE TRAVEL-TECH	\$112.70	\$0.00	\$0.00	\$112.70
01-00-545	SUPERVISOR TRAVEL	\$314.67	\$0.00	\$0.00	\$314.67
01-00-547	BOARD MEETINGS	\$39.41	\$0.00	\$0.00	\$39.41
01-00-556	PLAT BOOKS	\$30.00	\$0.00	\$0.00	\$30.00
01-00-631	DRILL INSURANCE	\$562.45	\$0.00	\$0.00	\$562.45
01-00-632	JOHN DEERE DRILL REPAIR	\$1,325.03	\$436.00	\$0.00	\$1,761.03
01-00-633	GREAT PLAINS DRILL REPAIR	\$201.00	\$561.42	\$0.00	\$762.42
01-00-635	JOHN DEERE MAINTENANCE	\$2,090.80	\$0.00	\$0.00	\$2,090.80
01-00-638	ROTOWIPER REPAIR	\$487.34	\$0.00	\$0.00	\$487.34
01-00-640	ADVERTISING AND PROMOTION	\$121.00	\$0.00	\$0.00	\$121.00
01-00-700	MASWCD DUES	\$450.00	\$0.00	\$0.00	\$450.00
01-00-833	DEMONSTRATIONS/FIELD DAYS	\$313.10	\$0.00	\$0.00	\$313.10

Summary Page:

Beginning Balance: (\$18,961.11)  
 Total Income: (\$1,268.91)  
 Total Expenses: \$1,126.30  
 Funds Remaining: (\$19,103.72)

# HUBBARD, KORY D

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 05/12/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	28	29	30	1	2	3	4	5	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	12:00 PM	04:30 PM	04:30 PM	04:30 PM				
SICK LEAVE	0:00	4:00	0:00	0:00	0:00	0:00	0:00	0:00	4:00
DSP 3.2 - TECHNICAL	1:00	0:00	2:30	0:00	0:00	0:00	0:00	0:00	3:30
DSP 3.3 - TECHNICAL	0:00	0:00	1:00	3:00	1:30	0:00	0:00	0:00	5:30
DSL-44 - TECHNICAL	0:00	0:00	0:00	3:30	1:00	0:00	0:00	0:00	4:30
DSP 3.4 - TECHNICAL	0:00	0:00	0:00	0:00	1:30	0:00	0:00	0:00	1:30
WORK - EQUIPMENT RENTAL	0:30	0:00	1:00	0:00	0:45	0:00	0:00	0:00	2:15
WORK - GENERAL LANDOWNER CONTACT	0:00	4:00	1:30	0:30	1:15	0:00	0:00	0:00	7:15
WORK - OFFICE ADMINISTRATION	2:30	1:00	3:00	2:00	3:00	0:00	0:00	0:00	11:30
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	0:00	40:00

# HUBBARD, KORY D

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314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 05/12/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	5	6	7	8	9	10	11	12	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	03:30 PM	04:30 PM	03:30 PM			12:00 PM	
DSP 3.2 - TECHNICAL	0:00	0:30	0:00	0:00	3:30	0:00	0:00	0:30	4:30
DSP 3.3 - TECHNICAL	0:00	1:00	1:30	1:00	2:00	0:00	0:00	0:00	5:30
DSL-01 - TECHNICAL	0:00	2:30	0:00	1:00	0:00	0:00	0:00	1:00	4:30
DSL-44 - TECHNICAL	0:00	1:00	4:30	0:00	0:00	0:00	0:00	0:00	5:30
DSP 3.4 - TECHNICAL	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
WORK - BOARD MEETING	0:00	1:30	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30	1:00
WORK - GENERAL LANDOWNER CONTACT	0:00	1:00	0:00	1:00	1:00	0:00	0:00	1:00	4:00
WORK - OFFICE ADMINISTRATION	0:00	2:00	2:00	2:30	1:30	0:00	0:00	2:00	10:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	0:00	3:00	0:00	0:00	0:00	0:00	3:00
Total	0:00	10:00	8:00	9:00	8:00	0:00	0:00	5:00	40:00

DSP 3.2 - TECHNICAL Schmidt, Huebner  
 DSP 3.3 - TECHNICAL Kinman, Nicks  
 DSL-01 - TECHNICAL Nelson, Hollandsworth, Bock  
 DSL-44 - TECHNICAL Skornia, Fredrick  
 DSP 3.4 - TECHNICAL Nicks, Winters  
 WORK - GENERAL LANDOWNER CONTACT Dunlap, Fredrick, Nelson

# HUBBARD, KORY D

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314 SOUTH OLIVE  
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(573)437-3478 EXT: 3

Time Period Ending: 05/12/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 101:45

Compensation Time Balance: 9:16

Sick Leave Balance: 93:00

Military Leave Balance: 0:00

Pay Rate: \$13.87

Employee Signature: Kory Hubbard

Date: 5-13-14

Board Member Signature: Melissa Z. [Signature]

Date: 5-15-14

MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
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(573)437-3478 EXT. 3

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Line Item	28	29	30	1	2	3	4	5	
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	03:30 PM			11:30 AM	
ANNUAL LEAVE	0:00	2:30	0:00	0:00	0:00	0:00	0:00	0:00	2:30
SICK LEAVE	0:00	0:00	9:00	0:00	0:00	0:00	0:00	0:00	9:00
WORK - ACCOUNTING	0:00	2:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - BOARD MEETING	0:00	2:00	0:00	1:00	0:00	0:00	0:00	0:00	3:00
WORK - COST-SHARE ADMINISTRATION	0:00	1:30	0:00	2:00	2:00	0:00	0:00	3:00	8:30
WORK - EQUIPMENT RENTAL	0:00	0:15	0:00	0:30	1:00	0:00	0:00	0:30	2:15
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:00	0:00	1:30	0:00	0:00	0:00	1:30
WORK - OFFICE ADMINISTRATION	0:00	0:30	0:00	5:00	3:30	0:00	0:00	1:15	10:15
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:15	0:00	0:30	0:00	0:00	0:00	0:15	1:00
Total	0:00	9:00	9:00	9:00	8:00	0:00	0:00	5:00	40:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT. 3

Time Period Ending: 05/12/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Total
Line Item	5	6	7	8	9	10	11	12	
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	08:30 PM	04:30 PM	04:15 PM	04:30 PM				
WORK - ACCOUNTING	0:00	0:00	3:30	0:00	0:00	0:00	0:00	0:00	3:30
WORK - BOARD MEETING	0:15	3:15	1:00	2:30	0:00	0:00	0:00	0:00	7:00
WORK - COST-SHARE ADMINISTRATION	1:00	1:00	1:30	2:45	0:30	0:00	0:00	0:00	6:45
WORK - EQUIPMENT RENTAL	0:30	0:00	0:30	0:30	0:00	0:00	0:00	0:00	1:30
WORK - GENERAL LANDOWNER CONTACT	0:30	0:00	0:00	1:00	1:30	0:00	0:00	0:00	3:00
WORK - OFFICE ADMINISTRATION	1:45	6:30	2:30	1:00	5:00	0:00	0:00	0:00	16:45
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:30	0:00	1:00	2:00	0:00	0:00	0:00	3:30
Total	4:00	11:15	9:00	8:45	9:00	0:00	0:00	0:00	42:00

WORK - ACCOUNTING Payroll, monthly reports, FY15 budget  
 WORK - BOARD MEETING Prep work, Mtg 05/06/14  
 WORK - COST-SHARE ADMINISTRATION Gerlemann, Kinman, Skornia, Kinman, Update Maintenance info  
 WORK - OFFICE ADMINISTRATION file maintenance  
 WORK - USDA ADMINISTRATIVE ASSISTANCE ACD, FILE MAINTENANCE

Earned This Pay Period:

Annual Leave Accrued: 6:00  
Sick Leave Accrued: 4:00

Compensation Time Accrued: 3:00  
Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 113:45  
Sick Leave Balance: 478:00

Compensation Time Balance: 0:02  
Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature: *Diana Mayfield*

Date: 5/14/14

Board Member Signature: *[Signature]*

Date: 5-15-14

# Missouri Women in Ag Conference

*Hannibal Mo. 2014*



*Celebrating 20 Years  
"River Style"*

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## CONFERENCE AGENDA

September 15 – 17, 2014

### **Monday , September 15<sup>th</sup>**

Registration: 10:30 a.m. – 1:00 p.m.

Opening Ceremony: 1:00 p.m. – 1:30 p.m.

- Welcome
- Molly Brown Impersonator

Workshops: 1:45 p.m. – 4:25 p.m.

- See attached workshop schedule

Banquet: 6:30 p.m. – 8:30 p.m.

- Greeters/Opening Skit – Tom & Becky
- Meal
- Speaker – Jerry Crownover, Farmer-Author, "Life is Simple"
- Lady Landowner Award

### **Tuesday, September 15<sup>th</sup>**

Tours: 8:00 a.m. – 4:00 p.m.

Sites: BASF Corporation, Farmers Ursa Coop, and Rockcliff Mansion

- Farm Bill information presented on the between tour sites.

### **Wednesday, September 16<sup>th</sup>**

Closing Ceremony: 8:00 a.m. – 11:30

- Women Caring for the Land Workshop
- Speaker – Chris Chinn, Faces of Farming & Ranching Program
- Announcement of the 2015 Conference

## 2014 Women in Ag Hannibal MO

### Workshop Schedule

1:45-2:30

- Raised Bed Gardening, Identifying & Managing Vegetable Diseases – Steve Yates
- Financial Statement Fundamentals – Understanding what your lender needs – Debbie Ragsdale
- Who Gets Grandma’s Yellow Pie Plate?! – Debbie Whiston
- Do you have Clutter – How long should you keep records – Bobbi Clark

2:40-3:25

- Raised Bed Gardening, Identifying & Managing Vegetable Diseases – Steve Yates
- Financial Statement Fundamentals – Understanding what your lender needs – Debbie Ragsdale
- Using Apps to Manage The Farm – Mobile apps available for farm use – Karisha Devlin
- Laughter – “Just for the Health of it” & 8 Steps to Health and Wealth – Wendy Brumbaugh

3:35-4:20

- Raised Bed Gardening, Identifying & Managing Vegetable Diseases – Steve Yates
- Laughter – “Just for the Health of it” & 8 Steps to Health and Wealth – Wendy Brumbaugh
- Who Gets Grandma’s Yellow Pie Plate?! – Debbie Whiston
- Do you have Clutter – How long should you keep records – Bobbi Clark

## Mayfield, Diana

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**From:** Stratman, Sandy  
**Sent:** Thursday, May 08, 2014 10:47 AM  
**To:** Mayfield, Diana  
**Subject:** RE: Plat Book

I think this is our third time doing the plat book. The County Commission or clerk's office was doing it before we started. If I remember right, we asked to do it as a fund raiser and they were more than willing to turn it over. I think they had a Green Thumb worker selling the ads at the time. The 4-H may have done it at one time too.

*Sandy*

Sandy Stratman  
Program Specialist II  
Maries County SWCD  
105 Parkway, Vienna, MO 65582  
573-422-3342

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**From:** Mayfield, Diana  
**Sent:** Thursday, May 08, 2014 10:23 AM  
**To:** Stratman, Sandy  
**Subject:** RE: Plat Book

Thank you so much for the information. Did you alienate anyone with this project? Or I guess, I should ask – Was there anyone else doing a plat book in your county?

*Diana Mayfield*

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 573-437-4771

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**From:** Stratman, Sandy  
**Sent:** Thursday, May 08, 2014 10:00 AM  
**To:** Mayfield, Diana  
**Subject:** RE: Plat Book

Our last book was mapped late last year but we didn't get it until January so we are calling it the 2014 edition. We re-do it every five years so when we sell the ads we tell the businesses that they are getting five years worth of advertising.

For the most part the book is accurate but we have been told of 7 errors. A couple of them were recent sales that didn't get the names changed for the entire tract or they changed the first name and didn't change the last name.

Oh and the mapping company also sent out 500 postcards to our larger landowners announcing the new book was available. This was at their cost. They also gave us a premium map (stiffer paper) for our office and one to

## Mayfield, Diana

---

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Oh and the mapping company also sent out 500 postcards to our larger landowners announcing the new book was available. This was at their cost. They also gave us a premium map (stiffer paper) for our office and one to give away in a drawing. The postcard also said that they could come in and be put in a drawing for a wall map. This also helped with book and map sales.

*Sandy*

Sandy Stratman  
Program Specialist II  
Maries County SWCD  
105 Parkway, Vienna, MO 65582  
573-422-3342

---

**From:** Mayfield, Diana  
**Sent:** Thursday, May 08, 2014 9:38 AM  
**To:** Stratman, Sandy  
**Subject:** RE: Plat Book

How long ago did you have it made? How accurate is it?

*Diana Mayfield*

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 573-437-4771

---

**From:** Stratman, Sandy  
**Sent:** Thursday, May 08, 2014 9:30 AM  
**To:** Mayfield, Diana  
**Subject:** RE: Plat Book

Hi Diana,

We have only worked with Mapping Solutions to publish our Plat Book but always tried to get bids from other companies. The company we use are so good to work with and were very patient with me to finish up some of the district information I wanted to include. We were finalizing everything during the time I was in the office by myself and they even let me make a last minute addition to add Josie's name in the district's history pages before it was printed. Scott Krieger was my first contact person. I have also worked with Susan White at the office and that number is 816-528-4336. Their website is [www.mappingsolutionsgis.com](http://www.mappingsolutionsgis.com).

Mapping Solutions worked with the Assessor's office to get all the information for the book. If your county is digitized it is much easier for them but Maries County is not so I believe they transferred all the information from the individual section maps at the office. I believe they got copies of the maps here and took them back to their office. If I recall correctly, they gave the assessor's office two wall maps and several plat books for their assistance in getting the information. I don't know if any fees were charged for the copies of the maps.

The total cost of 500 books and 50 wall maps was \$12,665.00 which included getting them shipped here (\$2,000 down payment when contract was made which is included in the total). We sold ads for the books which reduced our out-of-pocket to \$5,620.00 We gave away one wall map per ad sold and depending on the size of the ad, one plat book for every ¼ page size ad which ended up being 38 books and 27 maps. We sold out of the maps and ordered another 15 last month.

The book is copyrighted by Mapping Solutions so we do not make copies for anyone however I did get email permission from the company to make copies to put in our case files.

If you can think of any other questions or need clarification on anything, just let me know! Hope this helps!

*Sandy*

Sandy Stratman  
Program Specialist II  
Maries County SWCD  
105 Parkway, Vienna, MO 65582  
573-422-3342

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**From:** Mayfield, Diana  
**Sent:** Thursday, May 08, 2014 8:24 AM  
**To:** Stratman, Sandy  
**Subject:** Plat Book

Hey Sandy,

How did you go about publishing the Maries County Plat Book?

Where did you get your information from?

How much does it cost?

Did you have to obtain publication rights from anyone in particular?

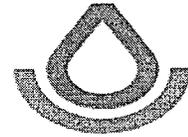
*Diana Mayfield*

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 573-437-4771



## MISSOURI STATE TECHNICAL COMMITTEE

UMC Bradford Farm  
Columbia, MO  
June 17, 2014



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### Agenda

8:00-8:45AM	Registration	
8:45AM	Welcome/Introductions	J.R. Flores, NRCS State Conservationist Mark Cadle, State Executive Director
9:00AM	Farm Bill Activities – EQIP, WHIP, CSP FY 2013 Summary	Katura Wright, NRCS Assistant State Conservationist-Programs
	Update of Initiatives-MRBI, CCPI, NWQI	Katura Wright, NRCS Assistant State Conservationist-Programs
9:15AM	Feedback on FY2015 Program	Open to Meeting Participants
9:45AM	WRP, GRP, FRPP FY 2013 Summary	Harold Deckerd, NRCS Assistant State Conservationist-Water Resources
	Update on FY2015 ACEP Program	Harold Deckerd, NRCS Assistant State Conservationist-Water Resources
10:10AM	Conservation Innovation Grants	Dwaine Gelnar, NRCS State Resource Conservationist
10:25AM	Soil Health Update	Doug Peterson, State Soil Health Conservationist
10:40AM	FSA Report -CRP -ECP	Allen Powell, FSA Conservation Program Specialist
11:00 AM	MDC Update	Bill White, Private Land Services Chief, MO Department of Conservation
11:10AM	MO DNR SWCP Update	Colleen Meredith, Director, MO DNR, Soil and Water Conservation Program
11:20AM	Open Discussion	Open to Meeting Participants
11:45PM	Closing Comments/Adjourn	J.R. Flores, NRCS State Conservationist

*Please address comments/remarks by July 1, 2014, to:*

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USDA/Natural Resources Conservation Service  
J. R. Flores, State Conservationist  
601 Business Loop 70 West  
Parkade Center Suite 250  
Columbia, MO 65203  
Phone: (573) 876-0901  
Fax: (573) 876-9438  
Email: [jr.flores@mo.usda.gov](mailto:jr.flores@mo.usda.gov)  
Website: <http://www.mo.nrcs.usda.gov/>

USDA/Farm Service Agency  
Mark Cadle, State Executive Director  
601 Business Loop 70 West  
Parkade Center Suite 225  
Columbia, MO 65203  
Phone: (573) 876-0925  
Fax: (573) 876-0935  
Email: [mark.cadle@mo.usda.gov](mailto:mark.cadle@mo.usda.gov)  
Website: <http://www.fsa.usda.gov/mo>

MO State Technical Committee: [http://www.mo.nrcs.usda.gov/technical/stc\\_index.html](http://www.mo.nrcs.usda.gov/technical/stc_index.html)  
NRCS MO Programs: <http://www.mo.nrcs.usda.gov/programs/>

# Fund Status (2014)

62 - GASCONADE SWCD  
 314 SOUTH OLIVE  
 OWENSVILLE, MO 65066  
 (573)437-3478 EXT: 3

<b>GM GRAZING MANAGEMENT</b>						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
GRAZING MANAGEMENT 2014	\$62,952.00	\$62,792.98	\$159.02	\$28,866.23	\$34,085.77	\$0.00
<b>Project Sub Total</b>	<b>\$62,952.00</b>	<b>\$62,792.98</b>	<b>\$159.02</b>	<b>\$28,866.23</b>	<b>\$34,085.77</b>	<b>\$0.00</b>
<b>NP NUTRIENT &amp; PEST MANAGEMENT</b>						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
NUTRIENT & PEST MANAGEME 2014	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
<b>Project Sub Total</b>	<b>\$3,000.00</b>	<b>\$1,404.00</b>	<b>\$1,596.00</b>	<b>\$1,404.00</b>	<b>\$1,596.00</b>	<b>\$0.00</b>
<b>SA SENSITIVE AREAS</b>						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SENSITIVE AREAS 2014	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
<b>Project Sub Total</b>	<b>\$15,000.00</b>	<b>\$13,718.00</b>	<b>\$1,282.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>
<b>SGE SHEET AND RILL / GULLY EROSION</b>						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SHEET AND RILL / GULLY E 2014	\$40,456.00	\$17,150.41	\$23,305.59	\$17,150.41	\$23,305.59	\$0.00
<b>Project Sub Total</b>	<b>\$40,456.00</b>	<b>\$17,150.41</b>	<b>\$23,305.59</b>	<b>\$17,150.41</b>	<b>\$23,305.59</b>	<b>\$0.00</b>
<b>WE WOODLAND EROSION</b>						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
WOODLAND EROSION 2014	\$33,000.00	\$13,812.39	\$19,187.61	\$13,812.39	\$19,187.61	\$0.00
<b>Project Sub Total</b>	<b>\$33,000.00</b>	<b>\$13,812.39</b>	<b>\$19,187.61</b>	<b>\$13,812.39</b>	<b>\$19,187.61</b>	<b>\$0.00</b>
<b>Grand Totals</b>	<b>154,408.00</b>	<b>\$108,877.78</b>	<b>\$45,530.22</b>	<b>\$61,233.03</b>	<b>\$93,174.97</b>	<b>\$0.00</b>

71%

56%

# Fund Status (2015)

62 - GASCONADE SWCD  
 314 SOUTH OLIVE  
 OWENSVILLE, MO 65066  
 (573)437-3478 EXT: 3

<b>GM</b>		<b>GRAZING MANAGEMENT</b>					
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>	
GRAZING MANAGEMENT 2015	\$19,747.00	\$5,542.86	\$14,204.14	\$0.00	\$19,747.00	\$0.00	
<b>Project Sub Total</b>	<b>\$19,747.00</b>	<b>\$5,542.86</b>	<b>\$14,204.14</b>	<b>\$0.00</b>	<b>\$19,747.00</b>	<b>\$0.00</b>	
<b>SA</b>		<b>SENSITIVE AREAS</b>					
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>	
SENSITIVE AREAS 2015	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	
<b>Project Sub Total</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	
<b>SGE</b>		<b>SHEET AND RILL / GULLY EROSION</b>					
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>	
SHEET AND RILL / GULLY E 2015	\$38,433.00	\$0.00	\$38,433.00	\$0.00	\$38,433.00	\$0.00	
<b>Project Sub Total</b>	<b>\$38,433.00</b>	<b>\$0.00</b>	<b>\$38,433.00</b>	<b>\$0.00</b>	<b>\$38,433.00</b>	<b>\$0.00</b>	
<b>WE</b>		<b>WOODLAND EROSION</b>					
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>	
WOODLAND EROSION 2015	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	\$0.00	
<b>Project Sub Total</b>	<b>\$16,500.00</b>	<b>\$0.00</b>	<b>\$16,500.00</b>	<b>\$0.00</b>	<b>\$16,500.00</b>	<b>\$0.00</b>	
<b>Grand Totals</b>	<b>\$89,680.00</b>	<b>\$5,542.86</b>	<b>\$84,137.14</b>	<b>\$0.00</b>	<b>\$89,680.00</b>	<b>\$0.00</b>	

# ***Budget Questions***

## **Re-Order flags?**

- Last purchase was in 2005 – 4000 for \$214.00
- 40 bundles of 100 sold at \$10 per bundle - \$400.00
- Last bundle sold May 2014

## **Annual Meeting Give-Away**

- 120 - 12 pk coolers - @\$475.75
- 250 – Stylus, pen and highlighter - \$167.00

## **Donation Amounts**

- Mid-America Grassland
- State Grassland
- Women in Ag Conference (Local, State)
- Envirothon (Regional, State, National)

## **Salary increases??**

## **Newsletter Advertisements**

# FY 15 BUDGET

	CURRENT-Proposal # 1		Proposal # 2 - 2%		Proposal # 3 - 3%	
	Diana	Kory	\$ (0.29)	\$ (0.28)	\$ (0.43)	\$ (0.42)
Rate	\$ 14.30	\$ 13.87	\$ 14.59	\$ 14.15	\$ 14.73	\$ 14.29
Hours	2080	2080	2080	2080	2080	2080
Gross Salary	\$ 29,744.00	\$ 28,849.60	\$ 30,347.20	\$ 29,432.00	\$ 30,638.40	\$ 29,723.20
Cafeteria Deductions (PERSONAL DEDUCTIONS)*	\$ 2,477.70	\$ 756.00	\$ 2,477.70	\$ 756.00	\$ 2,477.70	\$ 756.00
Adjusted Gross Income	\$ 27,266.30	\$ 28,093.60	\$ 27,869.50	\$ 28,676.00	\$ 28,160.70	\$ 28,967.20
Travel/Training	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
District Social Security (.062)	\$ 1,690.51	\$ 1,741.80	\$ 1,727.91	\$ 1,777.91	\$ 1,745.96	\$ 1,795.97
District Medicare (.0145)	\$ 395.36	\$ 407.36	\$ 404.11	\$ 415.80	\$ 408.33	\$ 420.02
District Dental	\$ 184.86	\$ 184.86	\$ 184.86	\$ 184.86	\$ 184.86	\$ 184.86
Unemployment/Security Fees (.00260x\$13000)	\$ 33.80	\$ 33.80	\$ 33.80	\$ 33.80	\$ 33.80	\$ 33.80
Workmans Comp	\$ 220.00	\$ 325.00	\$ 220.00	\$ 325.00	\$ 220.00	\$ 325.00
TOTAL District Contribution	\$ 3,424.53	\$ 3,592.82	\$ 3,470.68	\$ 3,637.37	\$ 3,492.95	\$ 3,659.65
DNR Total for "Other"	\$ 3,456.96	\$ 3,461.95	\$ 3,456.96	\$ 3,461.95	\$ 3,456.96	\$ 3,461.95
Difference of 12% Other and Total Other Expenses	\$ 32.43	\$ (130.87)	\$ (13.72)	\$ (175.42)	\$ (35.99)	\$ (197.70)

\*Cafeteria Deductions - AFLAC and MCHCP (Health)

STATE ALLOCATIONS

12%

	HOURS	WAGE	TOTAL	OTHER EXPENSES
DISTRICT SPECIALIST II	2080	\$ 13.85	\$ 28,808.00	\$ 3,456.96
DISTRICT TECHNICIAN 1	2080	\$ 13.87	\$ 28,849.60	\$ 3,461.95
			\$ 57,657.60	\$ 6,918.91 Total other Expenses

# FY 15 Budget

EXPENDITURE INFO/ED	PROPOSED	PERSONNEL GRANT 02	OTHER EXPENSES 03	ADMINISTRATIVE GRANT 04	INFO/ED GRANT 19	LOCAL FUNDS 01	YEAR TO DATE
ANNUAL MTG	\$ 2,500.00			\$ 1,500.00		\$ 1,000.00	
POSTER CONTEST	\$ 300.00			\$ 300.00		\$ -	
NEWSLETTER	\$ 1,000.00			\$ 1,000.00		\$ -	
FIELD EVENTS 4th Grade Field Days Pre-school Project River Relief Project WIA Equipment Workshop Soil Health Workshop	\$ 2,000.00			\$ 500.00	\$ 1,000.00	\$ 500.00	
SPONSORSHIPS	\$ 400.00					\$ 400.00	
DUES & SPONSORSHIP						\$ -	
MASWCD DUES	\$ 450.00					\$ 450.00	
ELECTION EXPENSES						\$ -	
ELECTION	\$ 600.00			\$ 600.00		\$ -	
OPERATING EXPENSES						\$ -	
OFFICE SUPPLIES	\$ 350.00			\$ 300.00		\$ 50.00	
ADVERTIZING/PROMOTION	\$ 50.00					\$ 50.00	
INSURANCE EXPENSES						\$ -	
MOPERM	\$ 450.00					\$ 450.00	
EQUIPMENT	\$ 562.45					\$ 562.45	
POSTAGE & MAILING						\$ -	
POSTAGE	\$ 300.00			\$ 300.00		\$ -	
ITEMS FOR SALE						\$ -	
FLAGS	\$ -					\$ -	
PLATS	\$ 850.00					\$ 850.00	
SUPERVISOR EXPENSE						\$ -	
Supervisor Travel	\$ 1,500.00			\$ 1,000.00		\$ 500.00	
Board Meetings	\$ 100.00					\$ 100.00	
OFFICE EQUIPMENT						\$ -	
EQUIPMENT						\$ -	
EQUIPMENT EXPENSE						\$ -	
John Deere Maintenance	\$ 1,500.00					\$ 1,500.00	
Great Plains Maintenance	\$ -					\$ -	
John Deere Repair	\$ 3,500.00					\$ 3,500.00	
Great Plains Repair	\$ 2,000.00					\$ 2,000.00	
Equipment Maintenance	\$ 100.00					\$ 100.00	
Bank Service Charge						\$ -	
<b>TOTAL EXPENSES</b>	<b>\$ 18,512.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500.00</b>	<b>\$ 1,000.00</b>	<b>\$ 12,012.45</b>	<b>\$ -</b>
<b>PERSONNEL EXPENSES</b>						\$ -	
MANAGEMENT GROSS	\$ 29,744.00	\$ 28,808.00				\$ 936.00	
TECHNICAL GROSS	\$ 28,849.60	\$ 28,849.60				\$ -	
OTHER MANAGEMENT	\$ 3,424.53		\$ 3,456.96			\$ (32.43)	
OTHER TECHNICAL	\$ 3,592.82		\$ 3,461.95			\$ 130.87	
Total Personnel	\$ 65,610.95	\$ 57,657.60	\$ 6,918.91	\$ -	\$ -	\$ 1,034.44	\$ -
<b>TOTAL ALL EXPENSES</b>	<b>\$ 84,123.40</b>	<b>\$ 57,657.60</b>	<b>\$ 6,918.91</b>	<b>\$ 5,500.00</b>	<b>\$ 1,000.00</b>	<b>\$ 13,045.89</b>	<b>\$ -</b>
<b>INCOME</b>							
PERSONNEL GRANT	\$ 57,657.60	\$ 57,657.60					
OTHER EXPENSES	\$ 6,918.91		\$ 6,918.91				
ADMINISTRATIVE GRANT	\$ 5,500.00			\$ 5,500.00			
INFO/ED GRANT	\$ 1,000.00				\$ 1,000.00		
COUNTY COMMISSION	\$ 2,250.00					\$ 2,250.00	
DONATIONS (Field Days)	\$ 200.00					\$ 200.00	
FLAGS	\$ -					\$ -	
PLATS	\$ 975.00					\$ 975.00	
ADVERTIZEMENT	\$ 75.00					\$ 75.00	
CD INTEREST	\$ 35.05					\$ 35.05	
CD/SAVINGS TRANSFER						\$ -	
SAVINGS INTEREST	\$ 4.30					\$ 4.30	
BANK INTEREST	\$ 30.00					\$ 30.00	
EQUIPMENT RENT						\$ -	
JOHN DEERE (base 750ac)	\$ 7,500.00					\$ 7,500.00	
GREAT PLAINS (base 400 ac)	\$ 4,000.00					\$ 4,000.00	
ROTOWIPER	\$ 100.00					\$ 100.00	
ATV	\$ 100.00					\$ 100.00	
BURN EQUIPMENT	\$ 10.00					\$ 10.00	\$ -
REIMBURSEMENTS						\$ -	
<b>TOTAL INCOME</b>	<b>\$ 86,355.86</b>	<b>\$ 57,657.60</b>	<b>\$ 6,918.91</b>	<b>\$ 5,500.00</b>	<b>\$ 1,000.00</b>	<b>\$ 15,279.35</b>	<b>\$ -</b>
<b>LESS EXPENSES</b>	<b>\$ (2,232.46)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,232.46)</b>	<b>\$ -</b>

CASH IN THE BANK As of July 1, 2014

CASH IN THE BANK As of July 1, 2014	\$ 10,000.00
CD VALUE	\$ 4,051.91
SAVINGS ACCOUNT	\$ (393.58)
LESS GRAZING SCHOOL FUNDS	\$ 13,658.33
<b>TOTAL</b>	<b>\$ 13,658.33</b>

# FY 15 Budget

EXPENDITURE	PROPOSED	PERSONNEL GRANT-02	OTHER EXPENSES-03	ADMINISTRATIVE GRANT-04	INFO/ED GRANT-19	LOCAL FUNDS-01	YEAR TO DATE
<b>INFO/ED</b>							
ANNUAL MTG	\$ 2,500.00			\$ 1,500.00		\$ 1,000.00	
POSTER CONTEST	\$ 300.00			\$ 300.00		\$ -	
NEWSLETTER	\$ 1,000.00			\$ 1,000.00		\$ -	
FIELD EVENTS 4th Grade Field Days Pre-school Project River Relief Project WIA Equipment Workshop Soil Health Workshop	\$ 2,000.00			\$ 500.00	\$ 1,000.00	\$ 500.00	
SPONSORSHIPS	\$ 400.00					\$ 400.00	
<b>DUES &amp; SPONSORSHIP</b>						\$ -	
MASWCD DUES	\$ 450.00					\$ 450.00	
<b>ELECTION EXPENSES</b>						\$ -	
ELECTION	\$ 600.00			\$ 600.00		\$ -	
<b>OPERATING EXPENSES</b>						\$ -	
OFFICE SUPPLIES	\$ 350.00			\$ 300.00		\$ 50.00	
ADVERTIZING/PROMOTION	\$ 50.00					\$ 50.00	
<b>INSURANCE EXPENSES</b>						\$ -	
MOPERM	\$ 450.00					\$ 450.00	
EQUIPMENT	\$ 562.45					\$ 562.45	
<b>POSTAGE &amp; MAILING</b>						\$ -	
POSTAGE	\$ 300.00			\$ 300.00		\$ -	
<b>ITEMS FOR SALE</b>						\$ -	
FLAGS	\$ -					\$ -	
PLATS	\$ 850.00					\$ 850.00	
<b>SUPERVISOR EXPENSE</b>						\$ -	
Supervisor Travel	\$ 1,500.00			\$ 1,000.00		\$ 500.00	
Board Meetings	\$ 100.00					\$ 100.00	
<b>OFFICE EQUIPMENT</b>						\$ -	
EQUIPMENT						\$ -	
<b>EQUIPMENT EXPENSE</b>						\$ -	
John Deere Maintenance	\$ 1,500.00					\$ 1,500.00	
Great Plains Maintenance	\$ -					\$ -	
John Deere Repair	\$ 3,500.00					\$ 3,500.00	
Great Plains Repair	\$ 2,000.00					\$ 2,000.00	
Equipment Maintenance	\$ 100.00					\$ 100.00	
<b>Bank Service Charge</b>						\$ -	
<b>TOTAL EXPENSES</b>	<b>\$ 18,512.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500.00</b>	<b>\$ 1,000.00</b>	<b>\$ 12,012.45</b>	<b>\$ -</b>
						\$ -	
<b>PERSONNEL EXPENSES</b>						\$ -	
MANAGEMENT GROSS	\$ 30,347.20	\$ 28,808.00				\$ 1,539.20	
TECHNICAL GROSS	\$ 29,432.00	\$ 28,849.60				\$ 582.40	
OTHER MANAGEMENT	\$ 3,470.68		\$ 3,456.96			\$ 13.72	
OTHER TECHNICAL	\$ 3,637.37		\$ 3,461.95			\$ 175.42	
Total Personnel	\$ 66,887.25	\$ 57,657.60	\$ 6,918.91	\$ -	\$ -	\$ 2,310.74	\$ -
<b>TOTAL ALL EXPENSES</b>	<b>\$ 85,399.70</b>	<b>\$ 57,657.60</b>	<b>\$ 6,918.91</b>	<b>\$ 5,500.00</b>	<b>\$ 1,000.00</b>	<b>\$ 14,323.19</b>	<b>\$ -</b>
<b>INCOME</b>							
PERSONNEL GRANT	\$ 57,657.60	\$ 57,657.60					
OTHER EXPENSES	\$ 6,918.91		\$ 6,918.91				
ADMINISTRATIVE GRANT	\$ 5,500.00			\$ 5,500.00			
INFO/ED GRANT	\$ 1,000.00				\$ 1,000.00		
COUNTY COMMISSION	\$ 2,250.00					\$ 2,250.00	
DONATIONS (Field Days)	\$ 200.00					\$ 200.00	
FLAGS	\$ -					\$ -	
PLATS	\$ 975.00					\$ 975.00	
ADVERTIZEMENT	\$ 75.00					\$ 75.00	
CD INTEREST	\$ 35.05					\$ 35.05	
CD/SAVINGS TRANSFER							
SAVINGS INTEREST	\$ 4.30					\$ 4.30	
BANK INTEREST	\$ 30.00					\$ 30.00	
<b>EQUIPMENT RENT</b>							
JOHN DEERE (base 750ac)	\$ 7,500.00					\$ 7,500.00	
GREAT PLAINS (base 400 ac)	\$ 4,000.00					\$ 4,000.00	
ROTOWIPER	\$ 100.00					\$ 100.00	
ATV	\$ 100.00					\$ 100.00	
BURN EQUIPMENT	\$ 10.00					\$ 10.00	\$ -
<b>REIMBURSEMENTS</b>							
<b>TOTAL INCOME</b>	<b>\$ 86,355.86</b>	<b>\$ 57,657.60</b>	<b>\$ 6,918.91</b>	<b>\$ 5,500.00</b>	<b>\$ 1,000.00</b>	<b>\$ 15,279.35</b>	<b>\$ -</b>
<b>LESS EXPENSES</b>	<b>\$ (956.16)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (956.16)</b>	<b>\$ -</b>

CASH IN THE BANK As of July 1, 2014

CD VALUE	\$ 10,000.00
SAVINGS ACCOUNT	\$ 4,051.91
LESS GRAZING SCHOOL FUNDS	\$ (393.58)
<b>TOTAL</b>	<b>\$ 13,658.33</b>

EXPENDITURE	PROPOSED	PERSONNEL GRANT-02	OTHER EXPENSES-03	ADMINISTRATIVE GRANT-04	INFO/ED GRANT-19	LOCAL FUNDS-01	YEAR TO DATE
<b>INFO/ED</b>							
ANNUAL MTG	\$ 2,500.00			\$ 1,500.00		\$ 1,000.00	
POSTER CONTEST	\$ 300.00			\$ 300.00		\$ -	
NEWSLETTER	\$ 1,000.00			\$ 1,000.00		\$ -	
FIELD EVENTS 4th Grade Field Days Pre-school Project River Relief Project VIA Equipment Workshop Soil Health Workshop	\$ 2,000.00			\$ 500.00	\$ 1,000.00	\$ 500.00	
SPONSORSHIPS	\$ 400.00					\$ 400.00	
<b>DUES &amp; SPONSORSHIP</b>						\$ -	
MASWCD DUES	\$ 450.00					\$ 450.00	
<b>ELECTION EXPENSES</b>						\$ -	
ELECTION	\$ 600.00			\$ 600.00		\$ -	
<b>OPERATING EXPENSES</b>						\$ -	
OFFICE SUPPLIES	\$ 350.00			\$ 300.00		\$ 50.00	
ADVERTIZING/PROMOTION	\$ 50.00					\$ 50.00	
<b>INSURANCE EXPENSES</b>						\$ -	
MOPERM	\$ 450.00					\$ 450.00	
EQUIPMENT	\$ 562.45					\$ 562.45	
<b>POSTAGE &amp; MAILING</b>						\$ -	
POSTAGE	\$ 300.00			\$ 300.00		\$ -	
<b>ITEMS FOR SALE</b>						\$ -	
FLAGS	\$ -					\$ -	
PLATS	\$ 850.00					\$ 850.00	
<b>SUPERVISOR EXPENSE</b>						\$ -	
Supervisor Travel	\$ 1,500.00			\$ 1,000.00		\$ 500.00	
Board Meetings	\$ 100.00					\$ 100.00	
<b>OFFICE EQUIPMENT</b>						\$ -	
EQUIPMENT						\$ -	
<b>EQUIPMENT EXPENSE</b>						\$ -	
John Deere Maintenance	\$ 1,500.00					\$ 1,500.00	
Great Plains Maintenance	\$ -					\$ -	
John Deere Repair	\$ 3,500.00					\$ 3,500.00	
Great Plains Repair	\$ 2,000.00					\$ 2,000.00	
Equipment Maintenance	\$ 100.00					\$ 100.00	
Bank Service Charge						\$ -	
<b>TOTAL EXPENSES</b>	\$ 18,512.45	\$ -		\$ 5,500.00	\$ 1,000.00	\$ 12,012.45	\$ -
						\$ -	
<b>PERSONNEL EXPENSES</b>						\$ -	
MANAGEMENT GROSS	\$ 30,638.40	\$ 28,808.00				\$ 1,830.40	
TECHNICAL GROSS	\$ 29,723.20	\$ 28,849.60				\$ 873.60	
OTHER MANAGEMENT	\$ 3,492.95		\$ 3,456.96			\$ 35.99	
OTHER TECHNICAL	\$ 3,659.65		\$ 3,461.95			\$ 197.70	
Total Personnel	\$ 67,514.20	\$ 57,657.60	\$ 6,918.91	\$ -	\$ -	\$ 2,937.69	\$ -
<b>TOTAL ALL EXPENSES</b>	\$ 86,026.65	\$ 57,657.60	\$ 6,918.91	\$ 5,500.00	\$ 1,000.00	\$ 14,950.14	\$ -
<b>INCOME</b>							
PERSONNEL GRANT	\$ 57,657.60	\$ 57,657.60					
OTHER EXPENSES	\$ 6,918.91		\$ 6,918.91				
ADMINISTRATIVE GRANT	\$ 5,500.00			\$ 5,500.00			
INFO/ED GRANT	\$ 1,000.00				\$ 1,000.00		
COUNTY COMMISSION	\$ 2,250.00					\$ 2,250.00	
DONATIONS (Field Days)	\$ 200.00					\$ 200.00	
FLAGS	\$ -					\$ -	
PLATS	\$ 975.00					\$ 975.00	
ADVERTIZEMENT	\$ 75.00					\$ 75.00	
CD INTEREST	\$ 35.05					\$ 35.05	
CD/SAVINGS TRANSFER							
SAVINGS INTEREST	\$ 4.30					\$ 4.30	
BANK INTEREST	\$ 30.00					\$ 30.00	
<b>EQUIPMENT RENT</b>							
JOHN DEERE (base 750ac)	\$ 7,500.00					\$ 7,500.00	
GREAT PLAINS (base 400 ac)	\$ 4,000.00					\$ 4,000.00	
ROTOWIPER	\$ 100.00					\$ 100.00	
ATV	\$ 100.00					\$ 100.00	
BURN EQUIPMENT	\$ 10.00					\$ 10.00	\$ -
<b>REIMBURSEMENTS</b>							
<b>TOTAL INCOME</b>	\$ 86,355.86	\$ 57,657.60	\$ 6,918.91	\$ 5,500.00	\$ 1,000.00	\$ 15,279.35	\$ -
<b>LESS EXPENSES</b>	\$ (329.21)	\$ -	\$ -	\$ -	\$ -	\$ (329.21)	\$ -
CASH IN THE BANK As of July 1, 2014						\$ 10,000.00	
CD VALUE						\$ 4,051.91	
SAVINGS ACCOUNT						\$ (393.58)	
LESS GRAZING SCHOOL FUNDS						\$ -	
<b>TOTAL</b>						\$ 13,658.33	

# ANNUAL PLAN OF ACTION

July 1, 2014 through June 30, 2015

## GASCONADE COUNTY SOIL AND WATER CONSERVATION DISTRICT

### I. Purpose of the District's Annual Plan of Action

The purpose of the Gasconade County Annual Plan of Action is to set forth priorities in accomplishing soil and water conservation. This plan, along with the Long-Range Program, is to be used to guide the supervisors and other individuals and organizations that are associated with the District.

### II. Information on the Soil and Water Conservation District Board of Supervisors

#### A. Board of Supervisors

		Area	Township
Vice-Chairman	Mike Haeffner 1320 Hwy 100 Morrison, MO 65061	I	Richland, Boulware
Chairman	Dennis Berger 809 Hillcrest Owensville, MO 65066	II	Roark, Boeuf
Member	Debra Nowack 1515 Mint Springs Road Owensville, MO 65066	III	Bourbois, Clay, Third Creek
Treasurer	Matthew Estes 2162 Hwy 50 Rosebud, MO 63091	IV	Canaan, Brush Creek
Secretary	Matthew Herring 116 W. Main Union, MO 63084		

#### B. Board Meetings

The regular monthly Board Meeting is held on the first Tuesday of each month at 6:30 p.m. at the Natural Resources Conservation Service Field Office in Owensville, MO.

C. Funds are received from the State of Missouri Department of Natural Resources (DNR) for management, technical, and administrative services.

D. Funds are received from the State of Missouri (DNR) for the Cost-Share Program on erosion control and water quality.

E. The County Commission also provides extra funds upon request and review of the budget.

### III. This Year's Objective and Activities

**A. Objective:**

The District will increase its efforts to encourage landowners to use adequate conservation practices.

**Activities:**

- 1) Supervisors will contact landowners in their areas to explain district programs.
- 2) The news media will be used to the utmost in order to keep the public informed of the district programs and district meetings.
- 3) The Board will maintain an up-to-date webpage.
- 4) The Board will hold an Annual Meeting in the Spring.
- 5) The Board will publish and distribute the Annual Report with a narrative.
- 6) The Board, along with the technical assistance of Natural Resources Conservation Service (NRCS), will maintain good working relations with the county contractors.
- 7) The Board will cooperate with other agencies, groups, and individuals and solicit their assistance for better conservation.
- 8) The Board will give resource information to any individual and resource development group that request it.
- 9) The Board will decide on priority of assistance based on:
  - a) Soil erosion and water quality
  - b) Forage and crop management
- 10) The District will participate in the Missouri Soil and Water Conservation Cost-share Program, making state funds available for erosion control and water quality.
- 11) The District will have available for rent by landowners:
  - Two (2) no-till drills
  - Burn equipment
  - Rotowiper
  - ATV Sprayer, cool season grass seeder, warm season grass seeder, and disk
  - Soil probe
- 12) The Board will offer 12 spaces for advertisement in the semi-annual newsletter to help offset the cost of postage.
- 13) The Board will nominate a family to receive the Family Conservation Award
- 14) The Board will nominate a volunteer for their Volunteer Award
- 15) The Board will present a Conservation Partnership Award

**B. Objective:**

The District will step up its information and education efforts to promote conservation.

**Activities:**

- 1) The Board will display conservation literature at all times in the office and at special activities.
- 2) The Board will sponsor the annual Soil and Water Conservation Poster contest.
- 3) The Board will offer educational services to each school in the district.
- 4) The Board will make available information on soil conservation to youth groups (Girl Scouts, Boy Scouts, Vo-Ag., etc.) as requested.
- 5) The Board will publish and distribute a District Newsletter on a semi-yearly basis. It will be mailed and posted on the district web site.
- 6) The Board will co-sponsor along with other districts, a Grassland Contest. The Contest is for FFA Chapters in this region of the state.
- 7) The Board will sponsor the FOSA's, Grazing School, which will satisfy requirements for DSP-3, Planned Grazing Systems.
- 8) The Board will co-sponsor, along with other districts, a Forage and Beef Conference.
- 9) The Board will co-sponsor, along with Warren and Montgomery Counties, a Soil Health Seminar
- 10) The Board will hold two 4<sup>th</sup> Grade Field Days for county schools in October.
- 11) The Board will host an equipment field day and a women in agriculture event in the fall.
- 12) The Board will sponsor the Central Region Envirothon by sending staff to assist with event.
- 13) The District will assist with the River Relief Project.
- 14) The Board will participate in the Day with Wildlife, hosted by MDC.
- 15) The District will present "Soil Babies/Hamburgers" to preschool classes.

**C. Objective:**

The Board will cultivate positive relationships with local, state, and federal government in order to strengthen support for conservation programs.

**Activities:**

- 1) The Board of Supervisors will invite the County Commission to all Board Meetings and Special Meetings. The Board will also ensure that the Commissioners receive a copy of all meeting minutes.
- 2) The Board will make contact with state and federal elected representatives when conservation-oriented legislation is being considered.
- 3) A copy of the Annual Report w/ Narrative and other important documents will be posted on the district web site.

**D. Objective:**

The Board will perform the administrative obligations of the Soil and Water Conservation District.

**Activities:**

- 1) The Board will hold monthly business meetings.
- 2) The Board will hold supervisor elections for Area I and Area III in conjunction with the Annual Meeting.
- 3) The Board will submit, on time, the reports required by law or by the State Commission.
- 4) The Board will annually discuss the various memorandums of understanding that the district has with other agencies and each year review at least one with an appropriate agency.
- 5) The Board will review the Civil Rights Procedure with NRCS.
- 6) The Board will pay the MASWCD state dues.
- 7) The Board will pay the MOPERM liability insurance as required.
- 8) The Board will present a budget proposal to the County Commission.
- 9) The Board will perform an annual performance evaluation of District Employees.

**E. Objective:**

The Board will seek to solve some of the problems and needs of the District.

**Activities:**

- 1) The Board will work to improve the education program.
- 2) The District will participate in the Volunteer Program.

**F. Objective:**

The Supervisors will seek training for themselves in order to develop individual leadership capabilities and to strengthen the Board as a whole.

**Activities:**

- 1) Each Supervisor will attend the Area Meetings, if possible.
- 2) The Board will review District Programs periodically.
- 3) The Supervisors will attend, if possible, all Board Meetings, Special Meetings, and the Missouri Soil and Water Conservation District's Annual Training Conference.
- 4) The Board will hold elections to re-organize its structure annually.
- 5) The Board will review the Annual Plan of Action on a monthly basis.

**IV. Calendar of Soil and Water Conservation District Activities**

<b>Month</b>	<b>Activity</b>	<b>APA Objective Addressed</b>
Throughout the year	Hold Regular Board Meetings	III.D.1
	Review Annual Plan of Action	III.F.5
	Promote the use of the no-till drills, Rotowiper, burn equipment, ATV equipment, and soil	III.A.11

probe.

	Publish and distribute a semi-annual newsletter.	III.B.5
	Offer advertisement in quarterly newsletter	III.A.12
	Administer Missouri Cost-Share Program	III.A.10
	Publish and maintain a Website for landowner information	III.A. 3
July, 2014	Review the: Annual Report, Financial Report, Auditor's Statement, Inventory List of District Equipment, Annual Plan of Action, and District Budget.	III.D.3
August, 2014	Plan to attend Area Meeting	III.F.1
September, 2014	Host Equipment Field Day	III.B.11
	Host Women in Ag Conference	III.B.11
	Co-Sponsor Tri-County Grazing School	III.B.7
October, 2014	Begin Poster Contest	III.B.2
	Host 4 <sup>th</sup> Grade Field Days	III.B.10
	Co-Sponsor River Relief Project	III.B.13
November, 2014	Review budget proposal for the County Commission and present proposal.	III.D.8
December, 2014	Attend Training Conference	III.F.3
January, 2015	Nominate a family for the Family Conservation Award	III.A.13
	Nominate a volunteer for the Volunteer Award	III.A.14
	Nominate Partner for the Partnership Award	III.A.15
February, 2015	Co-Host Forage and Beef Conference	III.B.8
	Co-Host Day with Wildlife	III.B.14
	Judge Posters	III.B.2
	Attend Education Seminar at Capital	III.C.2
March, 2015	Hold Annual Meeting	III.A.4
	Hold Supervisor Elections for Area I & III	III.D.2
	Co-Sponsor Grassland Contest	III.B.6

April, 2015	Re-organize Board	III.F.4
	Review Memorandums of Understanding	III.D.3
	Civil Rights and Equal Opportunity Training	III.D. 4
	Co-Sponsor Regional Envirothon	III.B.12
	Preschool Presentations	III.B.15
May, 2015	Compose Annual Plan of Action	III.D.3
	Encourage Participation in the Volunteer Program	III.E.2
	Performance Appraisal on District Staff	III.D.9
June, 5	Closeout Fiscal Year	III.D.3
Upon Request	Presentation to Schools	III.B.3
	Presentation to Youth Groups	III.B.4
	Assistance to Watershed and Resource Development Groups	III.A.7

V. Closing Statement and Approval

The Board of Supervisors plan to review applicable portions of this plan at each regular meeting and to coordinate the efforts of concerned parties to most effectively carry out this plan.

The Board of Supervisors, at a meeting held **July 15, 2014**, formally approved this Plan of Action.

---

Dennis Berger, Chairman

---

Mike Haeffner, Vice-Chairman

---

Matthew Estes, Treasurer

---

Matthew Herring, Secretary

---

Debra Nowack, Member



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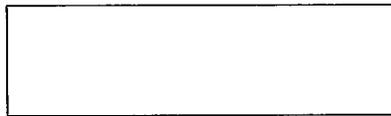
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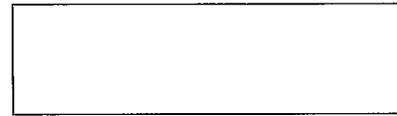
**• GRIP (click on a sample to preview)**



YELLOW



GREEN



ORANGE



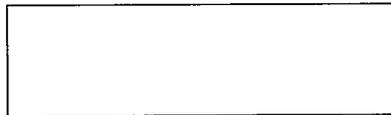
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PINK



PURPLE



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One Acre at a Time

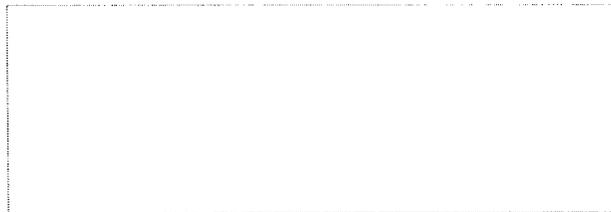
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<input type="checkbox"/> 240	\$3.49
<input type="checkbox"/> 500	\$3.39
<input type="checkbox"/> 1000	\$3.29
<input type="checkbox"/> 2500	\$3.19
<input type="checkbox"/> 5000	\$3.09

Regular Price

\$3.59

*75*  
~~\$4.75~~

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## Mayfield, Diana

---

**From:** Lemons, Peggy  
**Sent:** Monday, May 19, 2014 10:27 AM  
**To:** DNR.Soil and Water Conservation Districts staff  
**Subject:** FW: state grassland donation

---

**From:** Marshall, Melodie - NRCS, Rolla, MO [<mailto:Mel.Marshall@mo.usda.gov>]  
**Sent:** Thursday, May 15, 2014 3:54 PM  
**To:** Lemons, Peggy; Lemons, Peggy - NRCS-CD, Jefferson City, MO  
**Subject:** FW: state grassland donation

Peggy,  
Could you send this out to all the SWCD's?

The Grassland Evaluation Contest committee is seeking donations for the upcoming State Grassland Evaluation Contest. The 2014 contest will be held on October 16<sup>th</sup> and the funds you donate will help to provide awards for the top 5 4-H and top 5 FFA High Scoring Teams. The top 5 individuals of each organization also receive awards. The teams/individuals have put in long hours studying the material and have qualified to participate at the state level from one of the 6 District Contests that are held across the state.

The committee is requesting a \$75.00 donation, but any amount will be appreciated. In addition to the awards, your donation will also be used to provide lunch for all the team members and coaches.

Since you are in the 4<sup>th</sup> quarter of FY 14, maybe you could consider looking at your info/ed and/or admin account to see if there are funds that may not be utilized. The Grassland Committee would appreciate your consideration in helping sponsor the State Grassland Evaluation Contest in supporting the students that are working with the natural resources in our state.

Please send your donation to:  
MFGC/GLCI  
c/o Joetta Roberts  
PMB 225, 2000 E. Broadway  
Columbia, MO 65201-6091

If you have questions, or need further information please let me know.

*Mel*  
Melodie Marshall  
District Conservationist  
NRCS Phelps/Crawford FOSA  
1050 Hwy 72E, Suite 2



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

## DEPARTMENT OF NATURAL RESOURCES

[www.dnr.mo.gov](http://www.dnr.mo.gov)

### MEMORANDUM 2014-018

DATE: May 9, 2014

TO: All Soil and Water Conservation Districts

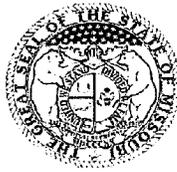
FROM: *CM* Colleen Meredith, Director  
Soil and Water Conservation Program

SUBJECT: Cooperative Procurement Program

As an opportunity to Soil and Water Conservation Districts (SWCDs) for cost savings, Missouri Statute RSMo 67-360 authorizes political subdivisions the ability to place orders using certain statewide contracts through the services offered by the Office of Administration Division of Purchasing and Materials Management (DPMM). In order to become eligible to purchase from the statewide contracts (if you are not already), SWCDs will need to complete the attached Cooperative Procurement Program Membership Form and submit directly to [Karen.Herman@oa.mo.gov](mailto:Karen.Herman@oa.mo.gov).

The form is simple to complete. The Entity's Governing Body Title should be the name of the district (ex: Audrain SWCD). Your Entity's Name would be the same. On page 2, the district only needs to fill in: District Name (as the Cooperative Procurement Entity), Mailing Address, Contact Name, Telephone Number, E-mail Address and check box A. Completion of this form may provide a considerable cost savings to the district upon purchase of toner and other items. It is recommended for any purchases made by the district that multiple bids are obtained prior to purchase. If the item planned for purchase is one covered by a state contract, the vendor awarded the state contract should be considered for the sale opportunity. If the vendor awarded the state contract is not the least cost alternative, the district is not required to purchase from that vendor.

To view Cooperative Procurement statewide contracts, click on the statewide contract search located at <http://archive.oa.mo.gov/purch/contracts/>. Click the Coop radio button and then click the submit button to view all Cooperative Procurement contracts (shown below); this will allow you to download the contracts with specifications and pricing.



**Jeremiah W. (Jay) Nixon**  
Governor

**Doug Nelson**  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Division of Purchasing and Materials Management  
301 West High Street, Room 630  
Post Office Box 809  
Jefferson City, Missouri 65102-0809  
(573) 751-2387 FAX: (573) 526-9815  
TTD: 800-735-2966 Voice: 800-735-2466  
<http://content.oa.mo.gov/purchasing-materials-management>

**Karen S. Boeger**  
Director

**May 19, 2014**

**Gasconade County SWCD**  
District Manager  
314 S. Olive Street  
Owensville, MO 65066

**The Division of Purchasing is in receipt of your membership for participation in the State Cooperative Procurement Program.**

**All information regarding the program is listed on the Internet at the following address: [www.oa.mo.gov/purch/coop.html](http://www.oa.mo.gov/purch/coop.html) To view Cooperative Procurement statewide contracts, click on the statewide contract search located on the right side of the page under Browse Purchasing. The contract search option page will appear. You will need to scroll down on item 5. Click the Co-op radio button and then click on the submit button to view all of the Cooperative Procurement contracts. You will be able to download the contracts with specifications and pricing. If you have any questions, please contact Karen Herman at (573) 751-4169, E-mail: [karen.herman@oa.mo.gov](mailto:karen.herman@oa.mo.gov)**

**When ordering from State contracts, please use your own purchase order form. All correspondence related to this program will be mailed to the above address unless advised otherwise.**

**The Division of Purchasing is pleased to have your political subdivision as a new member of the Cooperative Procurement Program.**

Sincerely,

A handwritten signature in cursive script that reads "Karen Herman".

**Karen Herman**  
Cooperative Purchasing Officer

**STATE OF MISSOURI  
COOPERATIVE PROCUREMENT PROGRAM  
MEMBERSHIP FORM**

Missouri State Statutes, Chapter 34 and Chapter 67, authorizes political subdivisions and quasi-public governmental bodies to participate in joint purchasing program with the State of Missouri. To participate, please complete and submit this form to our office.

Whereas, Casconade County Swed,  
(Your Entity's Governing Body Title)

Does hereby authorize Casconade County Swed,  
(Your Entity's Name)

On: 5-15-14,  
(Date)

  
(Official Signature)

to participate in the State of Missouri, Cooperative Procurement Program.

Please forward this completed membership form along with the information requested on the following pages by mail or fax to:

State of Missouri/Office of Administration  
Division of Purchasing and Materials Management  
Cooperative Procurement Program  
301 W. High Street, P.O. Box 809  
Jefferson City, MO 65102  
Phone: (573) 751-4169  
Fax: (573) 526-9815

## - MEMBERSHIP FORM -

Please Complete

COOPERATIVE PROCUREMENT ENTITY: Gasconade County SwCD

MAILING ADDRESS: 314 S. Olive Street  
Owensville MO 65066

CONTACT NAME: District Manager  
(NOTE: PLEASE DO NOT LIST A PARTICULAR PERSONS NAME. USE MAYOR, SUPERINTENDENT, DIRECTOR, ETC.)

Telephone # 573-437-3478 x 3 Fax# 855-842-7890

E-Mail Address: diana.mayfield@swcd.mo.gov

Please check type of governmental entity:

A.  **Public Tax Supported Agency** (Governmental entities are those who derive their funding from a public tax base; i.e., federal agencies, cities, counties, public school districts, colleges, etc.)

B.  **Quasi-Public Governmental Body** (Primary purpose is to enter into contracts with public governmental bodies or perform a public function.)

(1) How is the Institution funded: (Show Percentages)

(a) Tax Supported (Other Than By Grant) \_\_\_\_\_%

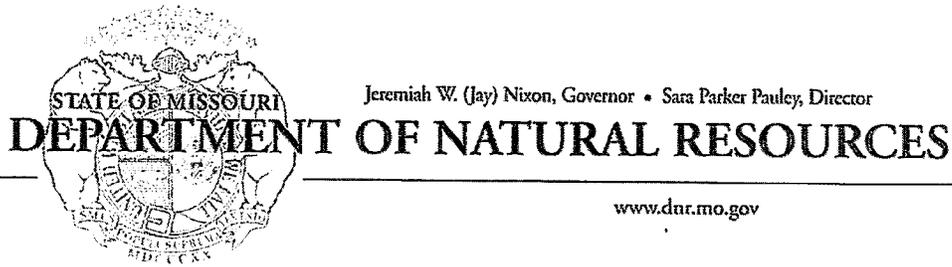
(b) By Grant and/or Contributions \_\_\_\_\_%

(c) Other (Specify) \_\_\_\_\_

(2) List any programs you currently have with the State of Missouri: \_\_\_\_\_

(3) List your organization's mission or purpose: \_\_\_\_\_

(4) Has the institution been determined non-profit and tax-exempt under section 501 of the U.S. Internal Revenue Code?  YES  NO



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

[www.dnr.mo.gov](http://www.dnr.mo.gov)

**MEMORANDUM  
2014-019**

DATE: May 21, 2014

TO: All Soil and Water Conservation Districts

FROM: <sup>KS</sup> Ken Struempf, Section Chief  
Soil and Water Conservation Program

SUBJECT: **Component Cost Data Entry into NRCS Actual Cost Database**

The Natural Resources Conservation Service (NRCS) will compile data from the Actual Cost Database on June 2, 2014 for analysis and development of the State Component Average Cost List to be used for Fiscal Years 2015 and 2016 (advance allocation) contracts. Please be sure to enter Soil and Water Conservation Program cost data into the NRCS Actual Cost Database prior to June 2, 2014. Districts will need to coordinate with NRCS staff in their local offices to use a workstation to access the Actual Cost Database at the following link:

[http://fsaintranet.sc.egov.usda.gov/states/mo/moi/Web\\_Aps/nrcs/actual\\_cost/mainmenu.asp](http://fsaintranet.sc.egov.usda.gov/states/mo/moi/Web_Aps/nrcs/actual_cost/mainmenu.asp)  
Please email Lauren Cartwright ([lauren.cartwright@mo.usda.gov](mailto:lauren.cartwright@mo.usda.gov)) with questions or issues that may arise regarding entry of component cost data into the NRCS Actual Cost Database.

As in past years, component cost data can be entered into the Actual Cost Database by NRCS, Farm Service Agency (FSA), and Soil and Water Conservation District staff at any time during the year. Data entered helps establish state average costs used in state and federal cost-share. It is important that districts enter accurate cost data, because this influences the amount of state cost-share payment.

It is recommended that districts enter a minimum of three entries from actual receipts for each component used in state cost-share contracts. If a component was used fewer than three times, staff should enter all receipt data available for that component. Districts can run the Component Utilization report in MoSWIMS to determine specific components used for cost-share. For example, to determine which contracts used PVC 1 ½ inch pipe (component number 155), the report would identify the contracts that included that component, in order to assist the district in locating invoices.

The program office has received several comments from districts regarding the state average cost of Earthmoving components. Some components have had few entries in the Actual Cost Database, and some of the components have had discrepancies in the cost data entered. The program office requests that districts review the component definitions and make several entries for actual cost data for the following components:

<b>COMPONENT NUMBER</b>	<b>COMPONENT NAME</b>	<b>UNITS</b>
3	Grading & Shaping Light CAT	acre
4	Grading & Shaping Medium CAT	acre
5	Grading & Shaping Heavy CAT	acre
16	Terrace Broadbase parallel w/ closed outlet (UGO)	linear feet
17	Terrace Broadbase parallel w/ open outlet (WW)	linear feet
18	Terrace Narrowbase w/ closed outlet (UGO)	linear feet
19	Terrace Narrowbase w/ open outlet (WW)	linear feet
20	Terrace Steep Backslope w/ closed outlet (UGO)	linear feet
21	Terrace Steep Backslope w/ open outlet (WW)	linear feet
23	Waterway	acre
24	Waterway (2)	cubic yard

If you have any questions regarding this memo, please contact your district coordinator. Thank you.

KS:abd

# News

**United States Department of Agriculture: Natural Resources Conservation Service**

**Contact:** Katura Wright, Assistant State Conservationist (Programs)

**Phone:** 573-876-0900

**Date:** May 27, 2014

**FOR IMMEDIATE RELEASE**

## **NRCS Partnership Program Ushers in New Era of Conservation**

COLUMBIA, MO – Agriculture Secretary Tom Vilsack today announced the launch of a new era in American conservation efforts that will focus on public-private partnerships.

“This is an entirely new approach to conservation,” Vilsack said. “We’re giving private companies, local communities and other non-government partners a way to invest in what are essentially clean water start-up operations.”

The new conservation program, called the Regional Conservation Partnership Program (RCPP), was authorized in the 2014 Farm Bill and will benefit areas across the nation. RCPP streamlines conservation efforts by combining four programs (the Agricultural Water Enhancement Program, Cooperative Conservation Partnership Initiative, the Chesapeake Bay Watershed Initiative, and the Great Lakes Basin Program for Soil Erosion) into one.

The RCPP will competitively award funds to conservation projects designed by local partners specifically for their region. Eligible partners include private companies, universities, non-profit organizations, local and tribal governments and others joining with agricultural and conservation organizations and producers to invest money, manpower and materials to their proposed initiatives.

“Local decision making is empowered through this program – bringing together conservation groups, cities and townships, sportsmen groups, universities, agricultural associations and others – to design conservation projects that are tailored to our needs here in Missouri,” said J.R. Flores, NRCS state conservationist.

USDA has \$1.2 billion for the five-year program, but with partners investing along with USDA, the program will leverage \$2.4 billion for conservation. Through RCPP, partners propose conservation projects to improve soil health, water quality and water use efficiency, wildlife habitat, and other related natural resources on private lands.

“This is an example of government at its best – streamlining multiple programs into one more effective effort, providing flexible tools, and connecting local citizens and organizations with resources that best address their priorities, protect and improve their quality of life, and propel economic growth,” Vilsack said.

The RCPP has three funding pools: 35 percent of total program funding directed to critical conservation areas chosen by Vilsack; 40 percent directed to regional or multi-state projects through a national competitive process; and 25 percent directed to state-level projects through a competitive process established by NRCS state leaders.

Missouri is included in the critical conservation areas selected by Vilsack. The Mississippi River Basin area includes the whole state, and the Prairie Grasslands area covers about half of the state (a map showing the boundary is included on the NRCS website). Flores said that Missouri NRCS has established five natural-resources priorities that proposals should address: water quality; soil health; at-risk and declining wildlife species; water quantity; and forest health.

“This program is a prime example of how government can serve as a catalyst for private investment in rural America,” Flores said.

Pre-proposals for RCPP are due July 14, and full proposals are due September 26. The preferred method to submit proposals is by email to [RCPP@wdc.usda.gov](mailto:RCPP@wdc.usda.gov).

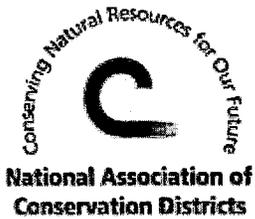
To learn about technical and financial assistance available through conservation programs, visit [www.nrcs.usda.gov/GetStarted](http://www.nrcs.usda.gov/GetStarted) or contact a local USDA Service Center. More information about the Farm Bill is available at [www.nrcs.usda.gov/FarmBill](http://www.nrcs.usda.gov/FarmBill).

the contacts in your region. This information may be a repeat but the repetition can be effective.

Thank you

Irene

**From:** NACD [mailto:[bethany-shively@nacdnet.mmsend.com](mailto:bethany-shively@nacdnet.mmsend.com)] **On Behalf Of** NACD  
**Sent:** Tuesday, May 27, 2014 9:58 AM  
**To:** [imoore@jeffersoncountyoh.com](mailto:imoore@jeffersoncountyoh.com)  
**Subject:** NACD Welcomes Rollout of USDA Regional Conservation Partnership Program



**FOR IMMEDIATE RELEASE**

**Contact**

Bethany Shively  
[Bethany-Shively@nacdnet.org](mailto:Bethany-Shively@nacdnet.org)  
[\(202\) 547-6223](tel:(202)547-6223)

## **NACD Welcomes Rollout of USDA Regional Conservation Partnership Program**

**WASHINGTON, DC—May 27, 2014—**The National Association of Conservation Districts (NACD) looks forward to supporting the U.S. Department of Agriculture (USDA) in the implementation of the new USDA NRCS Regional Conservation Partnership Program (RCPP). The result of streamlining conservation programs in the 2014 Farm Bill, the new RCPP program will promote collaborative projects that improve soil quality, water quality/quantity, and wildlife habitat in a specific area.

The eight Critical Conservation Areas (CCAs) are: Great Lakes, the Chesapeake Bay watershed, the Columbia, Colorado and Mississippi river basins, the Longleaf Pine Range, prairie grasslands and the California Bay Delta. Beyond these specific areas, there will be additional delivery opportunities at the state and national levels.

"Conservation districts have always supported a collaborative, locally-led approach to getting conservation implemented on the ground, and this new program falls right in line with this approach," said NACD President Earl Garber. "The concept of partnering to accomplish the delivery of conservation is not new. Soil and Water

Conservation Districts were established on the state and local level since the 1930s to partner in the delivery of federal funds based on local priorities. The RCPP program expands our opportunities to reach a higher level of commitment to conservation delivery on the working landscape in America."

The RCPP program will encourage greater investment, leveraging of resources, and participation by the private business sectors, membership organizations, and state and local governments. NACD is encouraged by the accountability built into the RCPP, ensuring that work should be monitored throughout the contract period to accurately document, quantify and account for results.

"With the baseline of conservation program delivery and a large footprint on the landscape, districts can be the catalyst for driving the concept of expanded partnership to deliver regional conservation," Garber continued. "Soil and water conservation districts are valuable partners with a proven ability to work one-on-one with producers and help get conservation put on the ground. Because of their strong local relationships, they can help create valuable connections with other interested parties for potential project collaboration."

NACD has been supportive of the RCPP throughout the Farm Bill process, and encouraged its inclusion in the final bill. In April, NACD joined with a coalition in sending a letter to NRCS Chief Weller outlining recommendations for the program. NACD also provided input on the APF in an April Listening Session with USDA.

"Districts have a strong history of working with producers to initiate and continue the implementation of shovel-ready conservation projects, making them well suited to hit the ground running in this new program," said Garber.

More information on the announcement, including testimonials from NACD members, can be found on the USDA RCPP webpage.

###

*The National Association of Conservation Districts is the non-profit organization that represents the nation's 3,000 conservation districts, their state associations and the 17,000 men and women who serve on their governing boards. For more than 70 years, local conservation districts have worked with cooperating landowners and managers of private working lands to help them plan and apply effective conservation practices. For more information about NACD, visit: [www.nacdnet.org](http://www.nacdnet.org).*

[Unsubscribe](#)

District Manager Report  
Diana Mayfield  
May 2014

I have been working on the end of the year reports and budget off and on through the month of May. I have loaded all of the cost-share expenses into the NRCS Actual Cost Data Base. Now I am working on loading the final expenses as they are completed. They will not take any more after June 2.

We worked with Steve Hobein and staff to come up with a date for the Equipment Workshop - September 19<sup>th</sup> at 4 p.m.

I worked with IT for several hours trying to get my speaker system and headphones to work. All the jacks were replaced in the computer.

I spoke with DNR about the CCPI project and whether we could roll it over. They indicated that we they would like to see the project started before they roll it over; however, they would roll it in any case due to the amount of work involved in creating a new contract. Again, we would receive no supplemental allocations in this resource concern. I spoke with Mr. Unnerstall and he wishes to proceed. A contractor's preconstruction meeting has been scheduled for June 4 at 10:00 a.m.

I worked on rearranging some files. I purged the expired cost-share files and the quarterly reports that were on the list for disposal (1 year after the last audit. - 2005)

I contacted the bank about the signature cards and as there were no actual member changes, just titles, the bank does not require new signatures.

We have been accepted in the state procurement program; however, I did not find any better deals on the toner that we need and they do not carry the ink needed for our color printer.

I listened to the Commission phone conference, which discussed the pilot cover crop program and how they would like to expand the pilot project to cover more counties – possibly the whole state. They also approved a lease agreement for Callaway County to do a demonstration plot for cover crops. They also approved Johnson County for repairing DSL-4/44 that were damaged due to 8 – 12 inches of rain – interestingly, they approved payment of repair for the practices under maintenance, even if they have already been fixed.

# May 2014 Activity Report

Fredrick – DSL-44 Planning with Area Engineer

Nicks – DSP-3 Planning

Miller – DWC-1 - Initial farm visit

Huebner – DSP-3 Checkout

Schmidt – DSP-3 planning

Hollandsworth – DSL-1 – checkout

Bock – DSL-1 - Planning

I took two days of vacation in May, and I was in Jeff City for two days attending the grassland training/ grazing management workshop. Toolkit (our planning software) is currently unavailable due to an upgrade being performed. This has caused me to have to wait to plan new practices.

Thank you

A handwritten signature in cursive script that reads "Kory Hubbard".

Kory Hubbard

Gasconade County Technician



Natural Resources Conservation Service  
1315 E Main  
Linn, Missouri 65051

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**May 2014  
NRCS Board Report**

During the month of May I attended the monthly SWCD board meetings in Osage, Maries and Gasconade Counties.

Amy, Braden and I helped at the Safety Day in Belle sponsored by Maries SWCD.

NRCS staff finalized the rankings for EQIP and CSP applications in the FOSA.

I sent out HEL Compliance Review letters to randomly selected tracts and tracts of USDA employees and those added by other agencies. Compliance Reviews will be completed by NRCS outside of our FOSA and will begin in June.

I listened in on a webinar on use of the Document Management System that will be available through Protracts. This is a secure location where documents will be placed for staff at the Area and State office level to review without having to fax or email documents.

NRCS, FSA and MDC staff met with Gasconade County landowner to look at the CRP wetland he developed. Main reason for visit was to evaluate the buffer area that was seeded to warm season grass.

I entered data into the Actual Cost Data base to help establish cost share rates for next fiscal year.

Braden Schmitz was approved to attend the Grassland Training that was held for District Employees. Retired State Grassland Conservationist Mark Kennedy and John Turner provided the two day training.

Melinda L. Barch  
District Conservationist



Natural Resources Conservation Service  
1315 E Main  
Linn, Missouri 65051

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## **April 2014 NRCS Board Report**

During the month of April I attended the regular monthly meeting of SWCD in Osage and Maries County. Gasconade County did not have a meeting.

I assisted one day at the Rolla Grazing School giving a presentation on Watering Systems. There were landowners from Maries and Osage County in attendance.

NRCS staff has been working on ranking EQIP applications and determining estimated costs.

I gathered cropping history for the tracts of land that have been selected for Compliance Reviews. Reviews will begin in May.

I have been selected to be a Mentor to another NRCS employee that is participating in the Leadership Development Program. I spent a few hours mentoring her during the month.

Kate Gerlemann and I gave presentations at the Fatima Adult Farmers Group. I provided information on EQIP, CSP and the State Cost Share Program. There were 17 farmers in attendance.

We held our second Women in Agriculture planning meeting for the OMG Agri-Pride group. We are planning to have our first meeting September 11<sup>th</sup> at the White Mule.

Amy and I helped with the Safety Day in Vienna.

I attended a planning meeting for the Mid Missouri Grazing Conference that will be held January 29, 2015.

Melinda L. Barch  
District Conservationist

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted May 28, 2014, 3:00 p.m.

**AGENDA**

USDA Service Center, 314 S. Olive, Owensville

**Tuesday, June 3, 2014, 6:30 pm**

- Open Meeting –Chairman
- Review May Minutes of the Board Meeting – Secretary
- May Financial Review
  - Treasurer’s Report
  - Time Sheets

**Unfinished Business**

- CCPI Update
- WIA Conferences
- Equipment Workshop
- Plat Books
- Technical Review Meeting, June 17th

**New Business**

- Cost-Share –
  - Fund Status
  - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Ronnie Hollandsworth <sup>1</sup>		DSL-1	Payment	062-14-0022
Kevin/Vicky Huebner <sup>2</sup>		DSP-3.2	Payment	062-14-0020

<sup>1</sup>Approved by Matt Estes, 05/15/14

<sup>2</sup>Approved by Dennis Berger, 06/02/14

- Annual Plan of Action
  - Budget Review
  - Annual Plan of Action Review
  - Annual Meeting Items
- Leave Request for Diana Mayfield - July 17-25
- State Grassland donation
- DNR Memorandums and Letters
  - Memorandum 2014-018, Cooperative Procurement Program
  - Memorandum 2014-019, Component Cost Data Entry into NRCS Actual Cost Database
- Additional New Business
  - Lairmore John Deere Drill Rental for Special Needs Project
  - Drill Lease agreement Renewal
- NRCS and District Reports
- Mail
  - NRCS Partnership Program
- Calendar of Events –
  - June 4, 2014 – Alternative Agriculture Field Day – Kory Hubbard and Diana Mayfield will attend
  - End of FY 14 Cost-Share Year
- Adjourn. Next meeting scheduled for Tuesday, **July 15, 2014, at the USDA Service Center, 6:30 p.m.**

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.